The Chairman / Managing Director/ Chief Executive Officer,
Public Sector Banks/ Private Sector Banks / Foreign Banks/ Regional Rural
Banks / Urban Cooperative Banks/ State Cooperative Banks

Dear Sir

Withdrawal of Legal Tender Character of existing ₹ 500/- and ₹ 1000/- Bank
Notes – Daily Reporting

Please refer to Para (4) of DCM, CO circular DCM (Plg) No.1226/10.27.00/2016-17
dated November 08, 2016 on the captioned subject advising the banks to send daily
report to RBI with details of Specified Bank Notes (SBNs). It has been observed that
the banks are sending the reports with significant delay causing severe
inconvenience in collation and consolidation of data at RBI.

2. The banks are, therefore, advised to send daily data in Annex 6A before 2300 hrs
everyday by email to RBI, DCM, CO.

Yours faithfully,

(Suman Ray)
General Manager