No.5/11/2014-CS.I(U)
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training

*********
2nd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi

Dated the 19th September, 2014

ORDER

Approval of the President is hereby conveyed for the appointment of 11
Section Officers of Central Secretariat Service (CSS) to Grade-I (Under Secretary)
of the CSS in PB-3 (Rs.15600-39100) with a Grade Pay of Rs.6600/- on 'ad-hoc'.
The promotion is purely on 'ad-hoc' basis for a period upto 31.05.2015 or till
the posts are filled up on regular basis, or until further orders whichever is earlier. The order shall be effective from 1.10.2014 or from the date of assumption of charge whichever is later. The allocation of officers on their promotion is as shown against their names in the Annexure to this OM. The 'ad-hoc' promotion is subject to the following conditions:

(i) The ad-hoc promotion shall not confer any right to continue in the grade
definitely or for inclusion in the Select List for regular appointment or to
claim seniority in the Grade I of the CSS.
(ii) Ad-hoc appointments may be terminated at any point of time without
giving any reason there for.
(iii) The appointment on ad-hoc basis will take effect from the date of
assuming the charge of the post of Under Secretary in the
Ministry/Department to which the officer has been allocated.
(iv) The service rendered on ad-hoc basis in the Under Secretary grade
would not count for the purpose of seniority in that grade or for
promotion to the next higher grade.
(v) The appointment is subject to vigilance clearance in terms of DoPT's OM
No.22034/4/2012-Estt.(D) dated 02.11.2012 and other relevant
instructions on the subject. The Ministry/Department where the officer is
working should relieve him/her or promote him/her only after verifying
that no disciplinary proceedings are pending or contemplated against the
officer.
(vi) The Officers, who have not undergone mandatory Level 'D' Training as
enjoined in Cadre Training Plan for the CSS, will have to undergo the
aforesaid training as per nominations made by this Department.
(vii) No request for retention of the Officers in the same Ministry/Department
would be entertained.
2. The officers who have been allocated to other Ministries/Departments may be relieved of their duties w.e.f. 1.10.2014 to enable them to take up their assignment as Under Secretary (ad-hoc) in the Ministry/Department allocated.

3. Notification appointing the officers will be issued by the Ministry/Department after the officer(s) have assumed charge of Under Secretary. A copy of the notification issued should be endorsed to this Department.

4. The willingness of the Officers on deputation as to whether they are willing to revert back to the CSS cadre with a view to avail the promotion will be obtained by the Ministry/Department from where the Officer(s) have proceeded on deputation.

5. If any Officer fails to join within one month of this order, the orders of ad-hoc promotion in respect of such officers shall stand cancelled automatically.

6. **Web Based Cadre Management System**: Promotion of officers have been reflected in the Web Based Cadre Management System. Accordingly, relieving/ joining of officers should be immediately updated in the Transfer module of the Web Based Cadre Management System hosted at [cscms.nic.in](http://cscms.nic.in). This is the responsibility of the nodal officers concerned.

7. This issues with the approval of the Competent Authority.

(Y. Srinivasaragavan)
Under Secretary to the Government of India
Tele: 24629412
Telefax: 24629414

Copy to:

1. The Joint Secretaries (Admin./Estt.) of all Ministries / Departments concerned.
2. Officers concerned.
4. Guard File.
<table>
<thead>
<tr>
<th>Sl. No</th>
<th>CSL No.</th>
<th>Name</th>
<th>Cat.</th>
<th>SO SL</th>
<th>Date of Birth (DD/MM/YY)</th>
<th>Present posting</th>
<th>Recommendation of the Placement Committee</th>
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<td>1</td>
<td>8556</td>
<td>Munna Prasad</td>
<td>Gen</td>
<td>2005</td>
<td>02/06/1968</td>
<td>Defence</td>
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<td>8557</td>
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<td>Gen</td>
<td>2005</td>
<td>21/05/1967</td>
<td>Civil Aviation</td>
<td>Telecommunications</td>
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<td>8560</td>
<td>Ram Naresh</td>
<td>Gen</td>
<td>2005</td>
<td>10/04/1970</td>
<td>Coal</td>
<td>Agriculture &amp; Cooperation</td>
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<td>5</td>
<td>8562</td>
<td>Ravi Ranjan</td>
<td>Gen</td>
<td>2005</td>
<td>30/12/1975</td>
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<td>Economic Affairs</td>
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<td>Gen</td>
<td>2005</td>
<td>05/01/1973</td>
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<td>Gen</td>
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<td>Gen</td>
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<td>19/08/1978</td>
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<td>8885</td>
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