OFFICE MEMORANDUM

Subject:- **3 days Training on RTI for the Nodal Officers/CPIOs under the Centrally Sponsored Plan Scheme on “Strengthening, Capacity Building and Awareness Generation for effective implementation of the RTI Act”**.

The undersigned is directed to refer to this Department’s OM of even number dated 2610212010 and to say that the proposed training for the nodal officers/CPIOs of the Ministries/Departments has been rescheduled for the 2\textsuperscript{nd} week of April. 2010.

2. It is requested to send one nomination duly approved from your Ministry/Department to the undersigned latest by 29\textsuperscript{th} March. 2010 in the proforma enclosed on the following:-

Fax.: 23093022
e-mail: osdrti-dopt@nic.in

(R.K.Girdhar)
Under Secretary to the Govt. of India
Tel. 2309 2750

All the Ministries/Departments of the Government of India
Subject:- 3 days Training on RTI for the Nodal Officers/CPIOs under the Centrally Sponsored Plan Scheme on "Strengthening, Capacity Building and Awareness Generation for effective implementation of the RTI Act".

The undersigned is directed to say that this Department is organizing a 3 days training on RTI under the above referred Plan Scheme for the nodal officers/CPIOs of the Ministries/Departments from 22nd to 24th March, 2010 at Uttarakhand Academy of Administration, Nainital. The boarding and lodging of the officers will be arranged by the Academy. The respective Department has to bear the travelling cost of the officers nominated for the training.

2. It is requested to send one nomination duly approved from your Ministry/Department to the undersigned latest by 15th March, 2010 in the proforma enclosed on the following:

Fax.: 23093022
e-mail: osdrti-dopt@nic.in

Under Secretary to the Govt. of India
Tel. 2309 2759

To

All the Ministries/Departments of the Government of India
**Proforma for the Training on RTI under the Centrally Plan Scheme on “Strengthening, Capacity Building and Awareness Generation for effective implementation of RTI”**

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<td>Office Address, Telephone &amp; contact No.</td>
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Signature of the officer

Forwarded by

Name & designation of Competent Authority