OFFICE MEMORANDUM

Subject: - Fifth Review Meeting with Cadre Authorities on issues pertaining to CSS/CSSS/CSCS.

The undersigned is directed to say that the fifth review meeting with cadre authorities on issues pertaining to CSS/CSSS/CSCS will be held under the chairmanship of Joint Secretary (CS) between 2.30PM and 5.00PM on 24th June, 2011 in Room No.119, North Block, New Delhi.

2. The following Agenda Items will be discussed in the meeting:

(i) APAR completion of all CSS officers for 2009-10 and 2010-11 and previous years and timely updating of APAR monitoring software by nodal officers.
(ii) Completion of CR Dossiers of Assistants/PAs who have qualified the written examination for combined LDCE 2006, 2007 and 2008
(iii) Status of submission of Immovable Property Returns for 2009 and 2010
(iv) Surrendering of offices by Ministries to DOP&T
(v) Collection of Data/information and vigilance status for Review DPC of the Select Lists 2003 to 2008 of the grade of Under Secretary
(vi) Collection of ACRs/APARs and vigilance clearance in respect of Section Officers who are in the zone of consideration for promotion to the grade of Under Secretary on ad-hoc basis
(vii) Updation of CSL of PAs
(viii) Completion and forwarding of recommendations of DPCs for ad-hoc promotion of PAs to the grade of PS
(ix) Completion and forwarding of recommendations of DPCs for ad-hoc promotion of Steno Grade D to the grade of PA
(x) Non-relieving of Steno Grade D on regular promotion as PA under the Select List 2005 to 2008
(xi) Non-receipt of CR Dossiers of PSs of SL years 2001-2004
(xii) Vigilance clearance and minor/major penalty certificate in respect of PSs
(xiii) Information on promotion of UDCs of Select Lists 2002 and 2003 to the grade of Assistant (Ad-hoc)

2. It is requested that the updates on the above agenda items may please be furnished latest by 22.06.2011.

3. It is also requested that a DS/Director level officer, well conversant with issues of CSS/CSSS/CSCS may kindly be nominated to attend the meeting scheduled for 24 June, 2011.

(Official Signature)

(Monica Bhatia)
Director
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To
Joint Secretaries (Admn.) of all Ministries/Departments.