Most Immediate
Reminder II

No.5/1/2012-CS-II(C)
Government of India
Ministry of Personnel, Public Grievances and Pension
Department of Personnel and Training

3rd floor, Lok Nayak Bhawan, Khan Market,
New Delhi date 16th April, 2012

OFFICE MEMORANDUM

Subject: Fixation of 'range of seniority' (zone of promotion) for promotion of
Stenographers Grade 'D' to Personal Assistant(PA) Grade of CSSS
for the Select List Year- 2010 – reg.

Reference is invited to this Department's O.M. of even number dated 16th
February, 2012 and subsequent reminder dated 9th March, 2012 on the
subject mentioned above.

2. The requisite information viz. recommendations of the DPC alongwith
vigilance clearance of all the eligible officers who are working in their Cadre
Units, including those who had been transferred to their Cadre Units from other
Cadre Units on their ad-hoc promotion to PA grade of CSSS, and duly filled-in
option form (Annexure-VI) from the concerned officers have not yet been
received from your Ministry/Department even after a lapse of considerable
time. It is, therefore, requested that the requisite information may kindly be
furnished to this Department without any further delay.

(Rajiv Manjhi)
Deputy Secretary to the Govt. of India
Telefax: 24622365

To

1) The Director/Deputy Secretary (Admn.), Ministry of Coal, Shastri
Bhawan, New Delhi.
2) The Director/Deputy Secretary (Admn.), Ministry of Commerce, Udyog
Bhawan, New Delhi.
3) The Director/Deputy Secretary (Admn.), Ministry of Corporate Affairs,
Shastri Bhawan, New Delhi.
4) The Director/Deputy Secretary (Admn.), Department of Expenditure,
North Block, New Delhi.
5) The Director/Deputy Secretary (Admn.), Department of Food & Public
Distribution, Krishi Bhawan, New Delhi.
6) The Director/Deputy Secretary (Admin.), Ministry of Home Affairs, North Block, New Delhi.
7) The Director/Deputy Secretary (Admin.), Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi.
8) The Director/Deputy Secretary (Admin.), Department of Industrial Policy & Promotion, Udyog Bhawan, New Delhi.
9) The Director/Deputy Secretary (Admin.), Ministry of Labour, Shram Shakti Bhawan, New Delhi.
10) The Director /Deputy Secretary (Admin.), Department of Legal Affairs, Shastri Bhavan, New Delhi.
11) The Director /Deputy Secretary(Admin.), Ministry of Minority Affairs, CGO Complex, Lodi Road, New Delhi.
12) The Director/Deputy Secretary(Admin.), Ministry of Power, Shram Shakti Bhawan, New Delhi.
13) The Director/Deputy Secretary (Admin.), Ministry of Rural Development, Krishi Bhawan, New Delhi.
14) The Director/Deputy Secretary (Admin.), Ministry of Science & Technology, Technology Bhavan, Mehrauli Road, New Delhi.
15) The Director/Deputy Secretary(Admin.), Union Public Service Commission, Dholpur House, New Delhi.