No.5/2/2010-CS-II(C)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training  

Lok Nayak Bhavan, Khan Market,  
New Delhi, 11th November, 2011.

OFFICE MEMORANDUM


As provided in Rule 14 of the Central Secretariat Stenographers’ Service Rules, 1969, the Competitive Examination limited to the members of Central Secretariat Clerical Service for appointment to the post of Stenographer (Grade ‘D’ of CSSS) was held by the SSC in the month of December, 2008.

2. On the basis of the result of Stenographers Grade ‘D’ (Six-Monthly) Limited Departmental Competitive Examination, December, 2008, Shri Mahesh Roy who qualified the said Examination is nominated as per details given below for appointment as Stenographer Grade ‘D’ of CSSS.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name</th>
<th>Category</th>
<th>Roll No.</th>
<th>Date of Birth</th>
<th>Ministry allotted</th>
</tr>
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</table>

3. The dossier received from the SSC is sent herewith and the same should be retained on his appointment in the Ministry concerned as part of the Service Book.

4. Before the candidate is considered for appointment to the Steno Grade ‘D’ of CSSS, the particulars of service as indicated in the dossier may be verified from the original entries in the Service Book to ensure that he fulfills all the conditions prescribed in the notification of the said examination. It may also be ensured that no vigilance case is either pending or being contemplated against him.

5. A copy of the Offer of Appointment may be endorsed to this Department and SSC. The date of his actual appointment as Stenographer (Grade ‘D’ of CSSS) may be intimated as soon as possible.

6. The receipt of this O.M. together with its enclosure may kindly be acknowledged.

(Kiran Vasudeva)  
Under Secretary to the Govt of India  
Tel: 24654020

Encl: As above

Ministry of Health & Family Welfare  
(Shri Anil Kumar, Under Secretary)  
Nirman Bhawan,  
New Delhi