No.8/5/2011-CS-I(Trg.)-Vol-II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

Lok Nayak Bhavan, New Delhi
Dated, the 8th June, 2011

OFFICE MEMORANDUM

Subject: Level ‘D’ Training Programme for Section Officers in the Zone of Promotion for Grade I (US) of the CSS at the ISTM (04/07/2011 to 26/08/2011)

The undersigned is directed to refer to DOP&T Order No.5/3/2010/CS.I(U) dated 11th November, 2010 and to say that Section Officers were promoted to Grade I (Under Secretary) of the CSS on adhoc basis, with the condition that officers who have not undergone mandatory training as enjoined in cadre training plan for the CSS, will have to undergo the aforesaid training within a period of six months. Accordingly, Officers as per Annexure- I, who have not undergone the mandatory training programme, have been nominated to participate in the Level ‘D’ Training Programme to be conducted by ISTM w.e.f. 04/07/2011 to 26/08/2011.

The list also includes two officers viz Shri Pawan Kumar (sl.no.1) and Shri N.Khamchin Thang (sl.no.16) who have not yet been promoted as US. The officers mentioned in Annexure-I may be relieved of their duties, subject to vigilance clearance wherever not yet received and advised to report to Shri K. Govindarajulu, Deputy Director (Co-ordinator), ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 04th July, 2011 without fail.

2. As the training of the officers and its successful completion is mandatory, the Cadre Authorities are requested to ensure that the officers nominated to the above programme are relieved in time. The performance of the officers in the training will be evaluated and the reports thereof would be added in their APARs while considering their promotion/regularisation. No request for withdrawal of nomination either from the Ministry/Department or the officer concerned shall be entertained by this Department or the Institute as this would adversely affect the promotion of the officers. The officers who do not attend or successfully complete the Level ‘D’ training programme will be liable to debarment and denial of promotion as envisaged in DOP&T OM No.1/1/2009-CS.I(Trg) dated 24.02.2010.

3. The aforesaid training includes study tour as well as field visit outside Delhi. Officers nominated in Annexure-I may be advised to draw necessary TA/DA advance of Rs. 55,000/- (Rs. 10,000/- for study tour and Rs. 45,000/- for the field visit in states) from their respective Ministry/Department. This amount may be sanctioned in the name of nominated officers in the form of Cash and the same will be collected by ISTM from the participating officers.

P.T.O.
4. Confirmation with regard to the participation of the officers along with their biodata (Annexure-II) may please be sent by 20th June, 2011 to Shri K. Govindarajulu, Deputy Director (Co-ordinator) ISTM, New Delhi, with a copy to the undersigned. Shri K. Govindarajulu, Deputy Director (Co-ordinator), ISTM, is accessible on phone No. 26185316 (O).

[V. Srinivasaragavan ]
Under Secretary to Government of India
Tele. : 24629412

To
{Joint Secretary(Admn.) concerned}  
Ministry/Department of  
New Delhi.

Copy forwarded for information and necessary action to:

1. Officers concerned.

2. ISTM, (Shri K. Govindarajulu - Deputy Director), Administrative Block, Old JNU Campus, New Delhi-11067, w.r.t. their letter No. A-33090/1/2005-ISTM (Coord ) dated 09th May, 2011. ER Sheets of the participants may also be got filled up, as already requested vide DOP&T Letter No.21/36/2006-CS.II(C) dated 2nd July 2009. The list of officers, who report for training on 04th July, 2011 may please be furnished to this Department next day positively.

3. Training Division, Deptt. of Personnel & Training. JNU Campus, New Delhi.
4. PA to Director(CSI)
5. US(U), CSI Section, DOP&T – For confirming the training status of the officers while considering their regularization.
7. Web site of this Department (www.persmin.nic.in>CS Division>CS/CISI-Training Circular - SO )

[V. Srinivasaragavan ]
Under Secretary to Government of India
Tele. : 24629412
### Annexure I

#### Level 'D' Training Programme to be held at ISTM

(04/07/2011 to 26/08/2011)

<table>
<thead>
<tr>
<th>S. No</th>
<th>CSL No</th>
<th>Name of the Officer</th>
<th>Date of Birth</th>
<th>Cadre Where Working</th>
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<tbody>
<tr>
<td>1</td>
<td>6778</td>
<td>Pawan Kumar</td>
<td>01/07/66</td>
<td>Food &amp; Public Distribution</td>
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<tr>
<td>2</td>
<td>6819</td>
<td>Alexandar P. Thomas</td>
<td>25/05/64</td>
<td>HRD</td>
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<tr>
<td>3</td>
<td>6820</td>
<td>V.P. Madra</td>
<td>26/07/53</td>
<td>New &amp; Renewable Energy</td>
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<tr>
<td>4</td>
<td>6821</td>
<td>Sudhir Kumar Samantaray</td>
<td>05/05/70</td>
<td>Economic Affairs</td>
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<tr>
<td>5</td>
<td>6822</td>
<td>Ananda Chandra Mallick</td>
<td>27/02/66</td>
<td>Revenue</td>
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<tr>
<td>6</td>
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<td>Lalit Kumar Sharma</td>
<td>13/04/56</td>
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<td>08/01/67</td>
<td>Commerce</td>
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<tr>
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<td>Dharmender Kumar</td>
<td>15/02/71</td>
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<tr>
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<td>Avinash Chandra</td>
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<td>11/02/69</td>
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<td>Raju Lal Meena</td>
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<td>Minority Affairs</td>
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</tbody>
</table>
CURRICULAM VITAE

1. Name of the Officer Nominated

2. Date of Birth

3. Designation & Scale of Pay

4. Office in which employed

5. Academic Qualification

6. Date of joining as Section Officer
   Select List year

7. Whether the nominee is a member of SC/ST. If yes, please specify
   Yes/No
   SC/ST

8. Previous Training undergone
   (a) ISTM
   (b) Other Training Institute

9. (i) Office Address
   Ministry/Department
   Name of Building & Room No.
   Place of Office, Tele. No.
   (ii) Residential Address
   with Tele. No.
   e-mail, if any.