CENTRAL UNIVERSITY OF KARNATAKA

(Established by an Act of the Parliament in 2009)
Aland Road, Kalaburagi-585367, Karnataka. Website: www.cuk.ac.in

INFORMATION BOOKLET FOR RECRUITMENT TO NON-TEACHING POSITIONS (Group B & C)

(NOTIFICATION No.24/2019)

KALABURAGI
September, 2019

1
The Central University of Karnataka invites online applications from eligible Indian citizens for recruitment to the following Non-Teaching positions on online mode only. The details can be downloaded from CUK website (www.cuk.ac.in). The details of online application is as follows:

| Date of Issue of Notification | 04.09.2019 |
| Date of Commencement of Online Application | 06.09.2019 Time: 05:00pm Onwards |
| Last date of submission of online Application | 05.10.2019 Time: 06:00pm |

**Note: No need to send the printed online application or any other documents to the University.**

**DETAIL OF NON-TEACHING POSITIONS VACANCIES:**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the post</th>
<th>Pay Scale</th>
<th>No. Posts</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Private Secretary (UR) 01 PWD (a) among the vacancy</td>
<td>Level-7 (44900-142400)</td>
<td>2</td>
</tr>
<tr>
<td>2.</td>
<td>Estate Officer (UR)</td>
<td>Level-7 (44900-142400)</td>
<td>1</td>
</tr>
<tr>
<td>3.</td>
<td>Asst. Engineer (UR)</td>
<td>Level-7 (44900-142400)</td>
<td>1</td>
</tr>
<tr>
<td>4.</td>
<td>Security Officer (UR)</td>
<td>Level-7 (44900-142400)</td>
<td>1</td>
</tr>
<tr>
<td>5.</td>
<td>Section Officer (UR)</td>
<td>Level-7 (44900-142400)</td>
<td>1</td>
</tr>
<tr>
<td>6.</td>
<td>Assistant (01- UR- 01 OBC &amp; 01-SC))</td>
<td>Level-6 (35400-112400)</td>
<td>3</td>
</tr>
<tr>
<td>7.</td>
<td>Sr. Technical Asst. (Comp) (UR)</td>
<td>Level-6 (35400-112400)</td>
<td>1</td>
</tr>
<tr>
<td>8.</td>
<td>Personal Assistant (UR-03)</td>
<td>Level-6 (35400-112400)</td>
<td>3</td>
</tr>
<tr>
<td>9.</td>
<td>Senior Technical Asst. (Lab) (UR-02)</td>
<td>Level-6 (35400-112400)</td>
<td>2</td>
</tr>
<tr>
<td>10.</td>
<td>Nursing Officer (UR)</td>
<td>Level-6 (35400-112400)</td>
<td>1</td>
</tr>
<tr>
<td>11.</td>
<td>Professional Assistant (UR)</td>
<td>Level-6 (35400-112400)</td>
<td>1</td>
</tr>
<tr>
<td>12.</td>
<td>UDC (01-OBC)</td>
<td>Level-4 (25500-81100)</td>
<td>1</td>
</tr>
<tr>
<td>13.</td>
<td>Technical Asst. (Computer) (03-UR) 01 PWD (a) among the vacancy</td>
<td>Level-5 (29200-92300)</td>
<td>3</td>
</tr>
<tr>
<td>14.</td>
<td>Security Inspector (UR)</td>
<td>Level-5 (29200-92300)</td>
<td>1</td>
</tr>
<tr>
<td>15.</td>
<td>Pharmacist (UR)</td>
<td>Level-5 (29200-92300)</td>
<td>1</td>
</tr>
<tr>
<td>16.</td>
<td>Library Assistant (UR-02)</td>
<td>Level-3 (21700-69100)</td>
<td>2</td>
</tr>
<tr>
<td>17.</td>
<td>Laboratory Assistant (UR-03)</td>
<td>Level-3 (21700-69100)</td>
<td>3</td>
</tr>
<tr>
<td>18.</td>
<td>LDC (04-UR, 04- OBC, 02-EWS, 03-SC, 01-ST) 01 PWD (c) among the vacancy</td>
<td>Level-2 (19900-63200)</td>
<td>14</td>
</tr>
<tr>
<td>19.</td>
<td>Driver (01-UR, 01-OBC)</td>
<td>Level-2 (19900-63200)</td>
<td>2</td>
</tr>
<tr>
<td>20.</td>
<td>Library Attendant (03- UR, 01-OBC)</td>
<td>Level-1 (18000-56900)</td>
<td>4</td>
</tr>
<tr>
<td>21.</td>
<td>Laboratory Attendant (02-UR, 01-SC, 02-OBC &amp;-01 EWS)</td>
<td>Level-1 (18000-56900)</td>
<td>6</td>
</tr>
<tr>
<td>22.</td>
<td>Medical attendant/Dresser (UR)</td>
<td>Level-1 (18000-56900)</td>
<td>1</td>
</tr>
<tr>
<td>23.</td>
<td>MTS/ Peon/Officer Attendant (03-UR, 01-SC) 01 PWD (b) among the vacancy</td>
<td>Level-1 (18000-56900)</td>
<td>4</td>
</tr>
</tbody>
</table>

**Total** 59

**Note:** PWD Reservation is earmarked as per (Gazette Notification No. 59 of 2016, Govt. of India)
<table>
<thead>
<tr>
<th>UR</th>
<th>Unreserved</th>
<th>SC</th>
<th>Scheduled Caste</th>
<th>ST</th>
<th>Scheduled Tribe</th>
</tr>
</thead>
<tbody>
<tr>
<td>OBC</td>
<td>Other Backward Class</td>
<td>EWS</td>
<td>Economically Weaker Section</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**PWD: Persons with Disability:**

**PWD (a) Blindness & low vision.**

**PWD (b) Deaf & Hard of hearing**

**PWD (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims, and muscular dystrophy.**

**PWD (d) Autism, intellectual disability, specific learning disability and mental illness.**

**PWD (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities.**

**Important Note:**

Any changes/amendments/updation/notice in this regard shall be posted on University website only. Candidates are advised to check the University Website regularly.

**CANDIDATES MAY NOTE THAT THE QUALIFICATIONS AS PRESCRIBED BY THE UGC FROM TIME TO TIME ARE APPLICABLE. THEY ARE ADVISED TO VISIT UGC WEBSITE (WWW.UGC.AC.IN) FOR LATEST REVISIONS / CHANGES. THE SAME WILL BE APPLICABLE AT THE TIME OF INTERVIEW.**

**DETAILS OF ELIGIBILITY, QUALIFICATION, ETC.**

1. **PRIVATE SECRETARY**

   **Essential:**
   
   (i) Bachelor’s degree and 5 years’ experience as Personal Assistant in the PB-2 Rs.9300–34800 with GP Rs.4200 (Pre-revised).
   
   (ii) Stenography in English with speed of 120 wpm for English and 100 w.p.m for Hindi.
   
   (iii) Knowledge of computer applications.

   **Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

2. **ESTATE OFFICER**

   **Essential:**
   
   (i) Bachelor’s degree with at least 50% marks from a recognized University
   
   (ii) 5 years’ experience as Assistant Estate officer/Superintendent or equivalent in the GP Rs.2800 (Pre-revised) in any Central/State organization/ University/ Institute founded by the Government/PSUs/Educational organization recognised by the State/Central Govt.
   
   (iii) Experience in removal of encroachments, etc.
   
   (iv) Knowledge and expertise in Encroachment removal and other such technical expertise to be eligibility criteria.

   **Desirable:**
   
   (i) Master’s degree from a recognized University.
   
   (ii) Experience in handling of labour w.r.t. landscaping, laboratories, repairs, security, etc.
   
   (iii) Multitasking experience in organizing academic, cultural, sports and other activities.
   
   (iv) Proficiency in local language (speaking, reading and writing)
3. **ASSISTANT ENGINEER**

**Essential:**
(i) Bachelor’s degree in Civil/Electrical Engineering from a recognized University /Institute.
(ii) 3 years’ experience in relevant field as Junior Engineer in CPWD / State PWD / statutory or autonomous organization / University System / Reputed private organizations.

**Desirable:**
Knowledge of Computer Aided Design (CAD) and latest Management Technology / other relevant software.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

4. **SECURITY OFFICER**

**Essential:**
(i) Bachelor’s degree or equivalent qualification from a recognized University with five years’ experience as Security Supervisor/supervisory position in security in a Govt. Office/Educational Institution/Private Organization of repute or 15 years’ experience in Police/Para-Military Forces/ armed forces of the Union and should have held a post not below the rank of Subedar/Sub-Inspector (Executive) or an equivalent position with exemplary service.
(ii) Holding a valid Driving License (LMV/Motor cycle)

**Desirable:**
Completion of a course in firefighting or unarmed combat course in Army or Para-military force.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

5. **SECTION OFFICER**

**Essential :**
(i) Graduate Degree in any discipline.
(ii) Five Years’ Experience as Upper Division Clerk in the Scale of Rs.5,200 - 20,200/- with Grade pay Rs.2,400/-, / Three years as Assistant in the Scale of Rs.9,300 – 34,800/- with Grade pay Rs.4,200/- in University System / Central Educational Institution / Government Department / Research Institution / National Institutions under Government of India or in a university recognized by the University Grants Commission.

**Desirable:**
Capacity to work in a fully computerized environment.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)
in accordance with the Govt. of India orders)

6. **ASSISTANT**

**Essential:**
(i) A Bachelor Degree from recognized University
(ii) Three years’ experience as Upper Division Clerk in the scale of Rs.5200-20200+GP 2400/-

**OR**
Five years’ experience as Lower Division Clerk in the scale of Rs.5200-20200+ GP 1900 in Government / University/ PSU / Autonomous Bodies

(iii) Proficiency in Computer Operations

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

7. **SENIOR TECHNICAL ASSISTANT (COMPUTER)**

**Essential:**
Master’s degree in Computer Science/IT or MCA or M.Sc. (Computer Science/Information Science) or equivalent;

**OR**
Bachelor’s degree in Engineering/Technology (Computer Science/IT) from a recognized University/Institute

**Desirable:**
Two years’ experience in handling of ERP/Software development/Networking.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

8. **PERSONAL ASSISTANT**

**Essential:**
(i) Bachelor’s degree in any discipline from a recognized University.
(ii) Stenography in English with speed of 100 wpm and in Hindi with speed of 80 wpm
(iii) Proficiency in English typing with minimum speed of 35 wpm and in Hindi minimum speed of 30 wpm.
(iv) Knowledge of computer applications.
(v) One year’s experience as Stenographer in Central/State Governments, University/Research Institution or Autonomous organization.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)
9. **SENIOR TECHNICAL ASSISTANT (LABORATORY)**

**Essential:**
Bachelor’s degree in relevant subject and 3 years’ experience of handling laboratory equipment and carrying out laboratory experiment in a University/College/Research Institute of repute;

**OR**
Bachelor’s degree in Engineering/Technology in relevant subject;

**Desirable:**
Master’s degree in the relevant area.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

10. **NURSING OFFICER**

**Essential:**
(i) 10+2 in Science Stream from a recognised Board
(ii) Bachelor’s Degree in Nursing from a recognised institution and 02 years of Experience in Nursing in a reputed Hospital or clinic

**OR**
Three year diploma in nursing/GNM from a recognised institution/ authority with a minimum of 04 years experience in Nursing in a reputed Hospital or clinic

(iii) Registered as Nurse in the Indian Nursing Council

**OR**
its affiliated State Nursing Council.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

11. **PROFESSIONAL ASSISTANT**

**Essential:**
(i) Master’s degree in Library & Information Science from any recognised University/Institution with one year experience in the relevant field in a University/Research Establishment/Central/State Govt. /PSU and Library of other autonomous institutions.

**OR**
Bachelor’s degree in Library/ Library & Information Science from any recognised institute / University with 3 years’ experience in the relevant field in a University Research Establishment/Central/State Govt. /PSU and Library of other autonomous institutions.

(ii) Knowledge of computer applications

**Desirable:**
PG Diploma in Library Automation and Networking or PGDCA or Equivalent.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)
12. **UPPER DIVISION CLERK**

**Essential:**

(i) Graduate in any discipline from a recognized University.

(ii) Three years’ experience as Jr. Office Assistant/ Jr. Assistant/LDC/Computer Operator/Data Entry operator in the Central/State organization /University institute, funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.

(iii) Working knowledge of MS Word, Excel, Power Point, Internet, etc.

**Age limit:** Not exceeding 35 years (relaxable for SCs / STs /OBCs/PWDs and other categories in accordance with the Govt. of India orders)

13. **TECHNICAL ASSISTANT (COMPUTER)**

**Essential:**

Master’s degree in Computer Science/IT or MCA or M.Sc. (Computer Science/Information Science) or equivalent;

**OR**

Bachelor’s degree in Engineering/Technology (Computer Science/IT) from a recognized University/Institute

**OR**

Diploma in EC/E&E/IT/CS

**Desirable:**

Experience in handling of ERP/Software Development/Networking.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

14. **SECURITY INSPECTOR**

**Essential:**

(i) Bachelor’s degree or equivalent qualification from a recognized University with three years’ experience as Security Supervisor/supervisory position in security in a Govt. Office/ Educational Institution/Private Organization of repute;

**OR**

Persons who have served in the Army or such Uniformed service at JCO level or above with at least Class 12th standard pass or Army Class I examination or an equivalent examination.

(ii) Holding a valid Driving License (LMV/Motor cycle)

**Desirable:**

Completion of a course in firefighting or unarmed combat course in Army or Para-military force.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)
15. **PHARMACIST**

**Essential:**
(i) 12th Standard in Science subjects from a recognized Board/University.
(ii) Diploma or Bachelor’s degree in Pharmacy from an Institute recognized by the Pharmacy Council of India.
(iii) Registered as Pharmacist under the Pharmacy Act, 1948 (8 of 1948).

**Desirable:**
Working experience of 2 years as Pharmacist or equivalent

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

16. **LIBRARY ASSISTANT**

**Essential:**
Bachelor’s degree in Library & Information Science  
OR  
Bachelor’s degree in any discipline with Diploma/ Certificate in Library Science from a recognized institution.

**Desirable:**
(i) Working knowledge of Computer Applications as evidenced by a Diploma/Certificate Course from a recognized institution.
(ii) Experience of working in a Library.

**Age limit:** Between 18 and 27 years of age (relaxable for Government Servants up to 40 years & for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

17. **LABORATORY ASSISTANT**

**Essential:**
Bachelor’s degree in Science or other relevant field from a recognized Institute/University;  
OR  
Diploma in relevant field of Engineering/Technology from recognized Polytechnic/Institute;  
OR  
ITI trade certificate possessing 10th standard with 5 years of work experience in relevant field.

**Desirable:**
Experience in Science Laboratories of Academic/ Research institutions.

**Age limit:** Not exceeding 35 years (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)
18. **LOWER DIVISION CLERK**

**Essential:**
(i) 12\textsuperscript{th} class or equivalent qualification from a recognised Board or University.
(ii) A typing speed of 30 w.p.m in English or 25 w.p.m. in Hindi on manual typewriter  
OR
A typing speed of 35 w.p.m in English or 30 w.p.m in Hindi on Computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word).

**Age limit:** Between 18 and 27 years of age (relaxable for Government Servants up to 40 years & for SCs/STs/OBCs/PWDs and other categories in accordance with the instructions or orders issued by the Central Government)

19. **DRIVER**

**Essential:**
(i) 10\textsuperscript{th} Class standard from a recognized Board;
(ii) Possession of a valid commercial driving license for Light/Medium/Heavy vehicles issued by the competent authority having no adverse endorsement.
(iii) Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicles).
(iv) Experience of driving motor vehicles for at least 3 years.

**Age limit:** Between 18 and 27 years of age (relaxable for Government Servants up to 40 years & for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

20. **LIBRARY ATTENDANT**

**Essential:**
(i) 10\textsuperscript{th} class from a recognized School/Board.
(ii) Certificate Course in Library Science from a recognized Institution.

**Desirable:**
12\textsuperscript{th} class from a recognized Board/School.

**Age limit:** Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

21. **LABORATORY ATTENDANT**

**Essential:**
10\textsuperscript{th} standard (with science as one of the subjects) from a recognized School/Board;  
OR
ITI Trade certificate in relevant field.

**Desirable:**
12\textsuperscript{th} standard in science subject from a recognized Board/University.

**Age limit:** Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)
22. **MEDICAL ATTENDANT/DRESSER**

**Essential:**

(i) 10th Standard from a recognized Board

(ii) Relevant experience of one year in a Government or Hospital recognized by the Government or reputed Hospital.

**Age limit:** Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

23. **MTS/PEON/OFFICE ATTENDANT**

**Essential:**

(i) 10th Class from a recognized School/Board;

OR

ITI pass where technical qualifications are considered necessary.

(ii) Should be multi-tasking with working experience in areas like typing / operating computers / photocopying / binding / plumbing / cleaning / gardening / masonry / carpentry / dusting of offices / library / guest house/pantry management, etc.

**Desirable:**

Working knowledge of English.

**Age limit:** Between 18 and 27 years of age (relaxable for SCs/STs/OBCs/PWDs and other categories in accordance with the Govt. of India orders)

**GENERAL INSTRUCTIONS**

1. Candidates are advised to ensure/ satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement and ensure that they fulfil all the eligibility norms.

2. It is the responsibility of the candidate to assess his own eligibility for the post for which he/she is applying in accordance with the prescribed qualification, experience etc. Suppression of actual information, supply of fake documents, providing false or misleading information or any other undesirable action by the candidate shall lead to cancellation of his candidature.

3. The Link for submission of online application form shall be open w.e.f. 06th Sept, 2019 from 5pm onwards.

4. Last Date of receipt of On-line (Only) applications: 05.10.2019 up to 6pm.

5. **APPLICATION FEE & MODE OF PAYMENT**

   a. Rs.750/- for UR/OBC/EWS category applicants
   
   b. Application fee exempted to SC/ST/PWD category applicants.
   
   c. Fees once paid will not be refunded under any circumstances.
d. Payment should be made online only, through credit/debit card/Net banking as provided in the payment gateway in the online application form.
e. The application form shall be rejected in case payment is not received as above before the last date of closing the application.
f. Payment should be made for each application separately.
g. Online convenience charges will be as per payment method opted.
h. Applicant's are not allowed to Update/Modify their application form under any circumstances, once they paid the application fees.

6. Any change/amendment/updation/notice in this regard shall be posted /uploaded on University website only. Candidates are advised to visit/check the University Website regularly.

7. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for the trade test/written test/Skill Test, etc. as the case may be. Where the number of applications received in response to an advertisement is large and it is not feasible or convenient to call all the candidates for the trade test/written test/Skill Test, etc. the University at its discretion, may restrict the number of candidates to a reasonable limit on the basis of qualifications / experience higher than the minimum prescribed for the post.

8. The date for determining the eligibility of all candidates in every respect will be the last date of submission of applications.

9. In-service candidate(s) should apply through proper channel. However, they may submit an advance copy to meet the deadline set for receiving the application alongwith a copy of undertaking to produce a "No Objection Certificate" from the employer at the time of trade test/written test/Skill Test, etc., failing which he/she shall not be allowed to appear in written test/ trade test/Skill Test, etc. The candidate(s) should also submit a certificate from the employer or his authorized officer to the effect that no disciplinary proceeding is pending or contemplated against him. Apart from this, the Vigilance Clearance Report shall also be furnished along with the application form or at the time of written test/ trade test/Skill Test, etc.

10. Mere eligibility will not entitle any candidate for being called for Written Test/trade test/Skill Test, etc. Only short-listed candidates will be called for Written Test/trade test/Skill Test, etc. The University reserves its right to place reasonable limit on the total number of candidates to be called for Written Test/trade test/Skill Test, etc. The number of such candidates will be restricted as decided by the University.

11. The eligibility of candidates will be determined as on the last date fixed for receipt of online application form.

12. The Selection will be based on written test/skill test/trade test etc., as applicable. List of short-listed candidates and details of Written Examination will be published on the University Website i.e., www.cuk.ac.in. Candidates are advised to regularly
visit/check the University website for getting the information about progress on various stages of recruitment process (Eligibility list, etc). In any case any excuse / complaint for not visiting the University website shall not be entertained.

13. The eligibility of candidates for Non-Teaching positions shall be determined strictly as per Cadre Recruitment Rules (CRR) of the University.

14. Only matriculation/SSC certificate/passing certificate issued by the concerned educational board will be considered as proof of date of birth. No other document will be accepted for verification of date of birth.

15. Candidates belonging to SC/ST /PWD category should submit prescribed certificate as per the latest proforma of Govt. of India/State.

16. Candidates belonging to OBC category should submit prescribed certificate as per the latest proforma of Govt. of India, but coming in creamy layer will not be entitled to the benefits of reservation and should apply as General Category candidate.

17. Reservation for Economically Weaker Sections (EWSs) shall be governed by DoPT OM No. 36039/1/2019-EStt(Res), Govt. of India, MoPPG&P, DoPT, New Delhi dated 31/01/2019 and subsequent amendments, if any.

18. The University reserves the right to Revise/Reschedule/Cancel/Suspend/withdraw the recruitment process/notification without assigning any reason. The decision of the University shall be final and no appeal in this regard shall be entertained.

19. The candidate must upload soft copy(ies) of all relevant documents which they have claimed in the online application form. The original relevant certificates alongwith the printed copy of online application would be required at the time of written test/ trade test/Skill Test, etc only.

20. Candidates desirous of applying for more than one post should submit separate online application for each post(s) along-with requisite application fee.

21. The decision of the competent authority of Central University of Karnataka in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of trade test/written test/Skill Test, etc will be final and binding on all the candidates. No enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.

22. Incomplete applications shall be summarily rejected without any notice.

23. Canvassing in any form will be treated as a disqualification for the post.
24. Candidates must be in sound health. They must, if selected be prepared to undergo such medical examination and satisfy such medical authority as the University may require.

25. The number of vacancies mentioned herein above is tentative. The University reserves the right to withdraw any advertised post at any time without assigning any reason if the circumstances so warrant. The right is also reserved with the University either to fill or not to fill the post and its decision, in this regard shall be final.

26. Information uploaded on the University Website shall not be provided to the candidates under RTI Act, 2005 amended from time to time. The uploaded information on the University Website shall remain for a specific period only. Therefore, the candidates are advised to download the information and keep them for future reference. In due course of recruitment examination, in midway of process neither any application under Right to Information Act, 2005 shall be entertained nor information shall be provided. Factual information under RTI Act shall be provided only after declaration of final result. Reply of inferential (speculative) question shall not be provided.

27. Syllabus, skill/trade test details and distribution of marks paper wise etc. wherever applicable will be notified in the University website shortly.

28. Candidates must type their Email ID neatly and correctly for mailing written examination/ trade test/written test/Skill Test, etc /appointment letter as attachment as applicable. The e-mail date will be considered as the official date of dispatch and receipt of communication. Candidates not having an e-mail-ID must create an ID and check it regularly for further communication. **Call letters and other correspondence for attending the written test/skill test, etc. as applicable, will be sent only to the eligible candidates by Email only.**

29. Fake/derecognized Institutions: Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake/derecognized by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.

30. Application forms have to be filled only in online mode, as available on the website of the University along with the present advertisement, within the prescribed time limit indicated in the advertisement. Offline forms will not be accepted.

31. The Candidates should keep a copy of online application printout along-with fee submission receipt. The candidates are not required to send hard copy of application form to the University. However, the same will have to be produced by the candidates
at the time of document verification/ written test/ trade test/Skill Test, etc in the University.

32. The age condition shall not be applicable to the regular employees of this University who apply for direct recruitment. However, they have to fulfil the eligibility criteria in respect of qualification and experience prescribed for Direct Recruitment.

33. The Outsourcing/contractual/ad-hoc/temporary personnel working at Central University of Karnataka will be allowed to apply for the post(s) and age relaxation shall be provided as per the resolution of Executive Council vide resolution no. 46.11 subject to the concurrence from UGC and MHRD in this regard.

34. The relaxation in age, qualification etc., shall be applicable to the SC/ST, OBC, PWD. as per rules of GOI/UGC.

35. The employees of Central Govt./State Govt./Universities and Autonomous bodies, shall be granted 5 years relaxation in age limit. The age limit shall be determined with reference to the age as on the last date for submission of online application.

36. The University shall verify the antecedents or documents submitted at any time at the time of appointment or during the tenure of service. In case, it is detected that the documents submitted are fake or the candidate has clandestine antecedents / background and has suppressed the said information, his / her services shall be terminated forthwith.

37. Selected candidates may be posted at any place in jurisdiction of the University.

38. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify / withdraw / cancel any communication made to the candidates.

39. THE APPOINTMENT OF CANDIDATES ON REGULAR BASIS SHALL BE GOVERNED BY NEW PENSION SCHEME (NPS) (APPLICABLE ON ORGANIZATIONS ESTABLISHED ON OR AFTER 1.1.2004) AND AS SUCH EMPLOYEES COMING FROM PENSIONABLE ESTABLISHMENTS WOULD BE GOVERNED BY PENSION SCHEME OF THE PARENT DEPARTMENT ONLY TILL SUCH TIME THEY RETAIN LIEN WITH THE PARENT POST.

40. In case of any dispute, any suite or legal proceeding against the University, the territorial jurisdiction shall be restricted to the Courts in Kalaburagi, which is the Headquarter of the University.

Date: 04.09.2019