Reminder
IMMEDIATE

No.4/4/2016-CS-II (A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi –110 003.
Dated the 29th August, 2016.

OFFICE MEMORANDUM

Subject:- Rotational Transfer of Private Secretary of CSSS-regarding.

The undersigned is directed to refer to this Departments' O.M. of even number dated 15.07.2016 on the above mentioned subject. The requisite information regarding eligible PSs of CSSS who have completed the prescribed tenure of 8 years in a particular cadre unit and are covered under the provisions mentioned in RTP applicable for CSSS officers as due for transfer was required to be furnished to this Department in the prescribed proforma by 25.07.2016 by the Cadre Units of CSSS.

2. The requisite information from some Cadre Units as per Annexure has not so far been received till date. It may be appreciated that the non-receipt of this information is delaying the time-bound process of finalizing the rotational transfer of eligible Private Secretaries of CSSS. The defaulting Cadre Units are once again requested to furnish the requisite information without any further delay.

(Rajesh Sarswat)
Under Secretary to the Government of India
Tel. No.24654020

To

Under Secretaries incharge of Admin. in the defaulting Cadre Units of CSSS.
2. US (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
15. US (Admn.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
30. US (Admn.) M/o N. & R. Energy, Block No.-14, CGO Complex, ND
32. US (Admn.), M/o AYUSH, Ayush Bhavan, B- Block, GPO Complex, INA, New Delhi.