OFFICE MEMORANDUM


In continuation of this Department’s O.M. of even no. dated 15.03.2016, the undersigned is directed to say that PPSs of CSSS, whose names are given in the Annexure-I to this O.M., have been nominated to participate in the Level-IV training programme being conducted by ISTM from 04.04.2016 to 22.04.2016.

2. It may be noted that successful completion of Level-IV training programme is mandatory for promotion to the Sr. PPS grade. Cadre authorities are, therefore, requested to ensure that the officers nominated to the above training programme are relieved in time.

3. As part of the training programme, the participants would be taken on a study tour. The officers nominated for the training programme may be advised to draw necessary TA/DA advance of Rs.45000/- (Rupees forty five thousand only) from their respective Ministry/Department. This amount may be sanctioned in the name of the nominated officers in the form of cash and the same may be collected by ISTM from the participating officers.

4. It is requested that these officers may be relieved of their duties with the direction to report to Shri K. Govindarajulu, Joint Director, ISTM, Administrative Block, JNU Campus (Old), New Delhi-110067 at 9 A.M. on 04.04.2016.

5. Confirmation with regard to the release of the officers along with curriculum vitae of each participant in the prescribed proforma at Annexure-II be forwarded to Shri K. Govindarajulu, Joint Director & Course Director, ISTM, New Delhi with a copy to the undersigned.

(Kameshwar Mishra)
Under Secretary to the Govt. of India
Tel: 24623157

To
Director/Deputy Secretary (Admin.) of the Cadre/Ministry (as per list attached).

Copy to:
1. Shri K. Govindarajulu, Joint Director & Course Director, ISTM, New Delhi along with a copy of list of participants.
2. Officer concerned.
3. Training Division, DOP&T, Old JNU Campus, New Delhi.
4. Hindi Unit, DOP&T, North Block, New Delhi.
5. Guard File.
Annexure-I

**List of PPSs nominated for Level-IV Training Programme to be held from 04.04.2016 to 22.04.2016.**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Officers (Shri/Smt./Ms.)*</th>
<th>Date of Birth</th>
<th>SLY</th>
<th>Cadre where working</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Naresh Kumar Sud</td>
<td>15/08/1964</td>
<td>2010</td>
<td>I&amp;B</td>
</tr>
<tr>
<td>2</td>
<td>Vijay Singh Rohilla</td>
<td>01/12/1963</td>
<td>2010</td>
<td>Expenditure</td>
</tr>
<tr>
<td>3</td>
<td>Rajesh Kumar Suri</td>
<td>20/11/1961</td>
<td>2010</td>
<td>Health &amp; FW</td>
</tr>
<tr>
<td>4</td>
<td>Ram Shiromani Saroj</td>
<td>15/12/1962</td>
<td>2010</td>
<td>Tribal Affairs</td>
</tr>
<tr>
<td>5</td>
<td>Rupa Sharma</td>
<td>02/07/1961</td>
<td>2010</td>
<td>WCD</td>
</tr>
<tr>
<td>6</td>
<td>Devendra Singh</td>
<td>05/03/1968</td>
<td>2010</td>
<td>Expenditure</td>
</tr>
<tr>
<td>8</td>
<td>Gurpal Kaur Soni</td>
<td>16/10/1967</td>
<td>2010</td>
<td>Expenditure</td>
</tr>
<tr>
<td>9</td>
<td>Shrinivas Ranga</td>
<td>16/05/1968</td>
<td>2010</td>
<td>DoP&amp;T</td>
</tr>
<tr>
<td>10</td>
<td>Vikram Nair</td>
<td>10/09/1965</td>
<td>2010</td>
<td>Expenditure</td>
</tr>
</tbody>
</table>

*The officials have been nominated for the 2\(^{nd}\) time.*
CURRICULAM VITAE

1. Name of the officer nominated

2. Date of Birth

3. Designation & Scale of Pay

4. Office in which employed

5. Whether Hindi/English Stenographer

6. Academic qualification

7. Date of joining as PPS

Select List Year

8. Whether the nominee is a member of SC/ST if yes, please specify

Yes/No

SC/ST

9. Previous Training undergone

(i) ISTM

(ii) Other Training Institute

10. Address

Office Address

Ministry/Department

Name of Building & Room No.

Office Tel. No.

Residential Address

Mobile/Tel. No.

e-mail

Signature