OFFICE MEMORANDUM

Subject: Level 'E' Training Programme for Officers of the CSS at ISTM for the period from 08/10/2018 to 16/11/2018.

In continuation of this Department's O.M. of even number dated 27th September, 2018, the Annexure-II of the aforesaid O.M is enclosed.

Encl:- Annexure-II

Under Secretary to Government of India
Telefax: 24624046
Email: c.shekhar59@nic.in

To

Ministry/Department of
All Cadres { Joint Secretary(Admin.) concerned }
New Delhi.

Copy forwarded for information & necessary action to:

(1) ISTM (Sh. K. Govindrajulu, Joint Director), Administrative Block, Old JNU Campus, New Delhi-110067. The list of officers, who report for training on 8th October, 2018 may please be furnished to the undersigned on next day positively.

(2) Training Division, Deptt. of Personnel & Training, JNU Campus, New Delhi (Shri Syed Imran Ahmed, US).

(3) Officers concerned (Through their Ministries/Departments).

(4) Dir(CS.I)/US(U)/US(D).

(5) Web site of this Department (www.persmin.nic.in>DOPT>Central Secretariat>CSS/Training Nomination Circulars/US)

(6) Hindi Section, DOP&T, New Delhi - For Hindi version.

Under Secretary
**ANNEXURE - II**

**DETAILS OF VISITS ABROAD DURING LAST THREE YEARS 2016, 2017 & 2018**

Name of the Officer: 

CSL No.: 

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>No. of Visits made</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(b)</td>
<td>Countries visited</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(c)</td>
<td>Period of deputation/ stay in each country with date</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(d)</td>
<td>Purpose of visit</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature of the officer with date

Full Name ..............................................

Office Address ..........................................