OFFICE MEMORANDUM

Subject: Filling up vacant posts of Section Officer of CSS in the Department of Agriculture, Co-operation and Farmers Welfare located outside the NCR—reg.

The following vacancies in the grades of Section Officer in Department of Agriculture, Cooperation & Farmers Welfare located outside the National Capital Region are likely to occur:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Office</th>
<th>Name of Post</th>
<th>Number of Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Directorate of Marketing &amp; Inspection, Nagpur</td>
<td>Section Officer</td>
<td>03</td>
</tr>
<tr>
<td>2.</td>
<td>Directorate of Plant Protection Quarantine &amp; Storage, Faridabad</td>
<td>Section Officer</td>
<td>02</td>
</tr>
</tbody>
</table>

2. Directorate of Marketing & Inspection, Nagpur and Directorate of Plant Protection Quarantine & Storage, Faridabad are under the cadre control of Department of Agriculture, Cooperation & Farmers Welfare.

3. Ministries/Departments are requested to circulate these vacancies among CSS officers and forward applications of willing officers to CS.I Division, DOP&T by 15th January, 2016. The applications should be submitted in the format enclosed. While forwarding applications, vigilance status of the officer should also be indicated.

(Signed)
Chandra Shekhar
Under Secretary to the Govt. of India
Tel: 011-24624046

To
All the Ministry/Departments of Government of India
Under Secretary (Admin./Estt.)
**ANNEXURE**

Request for Posting to the post of

AI

1. PERSONAL INFORMATION
   1. Name
   2. Designation
   3. Date of Birth
   4. Present Ministry/Department
   5. Contact Number
   6. Education Qualification

2. EXPERIENCE

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Grade</th>
<th>Ministry/Department</th>
<th>Period (Give Dates)</th>
<th>Subject dealt (in brief)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>4.</td>
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</tr>
</tbody>
</table>

3. Regional office for which applied:

4. Reasons for posting:

Certified that I have verified the data in respect of me in the web based cadre management system and the data available therein is correct and up to date.

Date: ____________________________

(signature of the applicant)

Name: ____________________________

(For Adm. Division of Ministry/Department)

Forwarded:

It is certified that the details of the officer in the web based cadre management is complete, correct and up to date.

The officer is clear from vigilance angle.

Signature: ____________________________

Name: ____________________________

Date: ____________________________