Subject: Updating the database of CSS Officers – regarding

The undersigned is directed to request the Ministries/Departments concerned to furnish the information as specified in the attached proforma (Annex-I) to the undersigned at the earliest. The information could also be communicated through e-mail at santoshkumar.agarwal@nic.in.

Encl: A/a

(Debabrata Banerjee)
Under Secretary to the Govt. of India
☎: 24629413

Ministry/Department concerned
(i) Name of Ministry/Department: -
(ii) Sanctioned Strength of DS/Director/JS (in-situ) in Central Secretariat Service: -
(iii) No. of present incumbents (DS/Director/JS (in-situ) in Central Secretariat Service: -

<table>
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<tr>
<th>S.No</th>
<th>Name of incumbent</th>
<th>Designation</th>
<th>Regular or ad-hoc</th>
<th>Date of ad-hoc appointment</th>
<th>* Date of regular appointment</th>
<th>* Date of joining in present Ministry/Department</th>
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(iv) No. of vacancy(s) and the reasons for occurrence of vacancy(s): -

* In case the information was sent earlier, the date of communication along with the reference no. may kindly be indicated.