Subject: - Selection of candidates on direct recruitment basis -
Consideration of CRs for selection of candidates - instructions regarding.

The undersigned is directed to invite attention to Department of Personnel and
Training O.M. No. 22011/14/86-Estt (D) dated 17th June, 1988 providing that whenever
officers already working in the Government apply for appointment by direct recruitment
against vacancies advertised by the Union Public Service Commission, Confidential
Reports (CR Dossiers) of such short listed candidates should be made available by the
requisitioning Department to the Commission before the date of Interview. The above
instructions were reiterated in the DoPT O.M. No. 22011/2/97-Estt. (D) dated January 5,
1998 and No. 22011/4/2005-Estt(D) dated 19.9.2005 respectively. It was, however,
clarified in the circulars that it would not be necessary to hold up the interview till all the
CRs became available. The Commission should consider the CR Dossiers to the extent
they were available for making final recommendations.

2. This issue has been re-examined in this Department in consultation with the
UPSC. No separate marks or weightage is assigned by the Commission in the selection
process to the service records of the candidates who are Government servants. Giving
consideration to the CRs of only those who are already in Government service and
rejecting their candidature on the grounds that some adverse remarks therein would seem
discriminatory since the Commission are unable to get similar assessment in respect of
candidates who are not in Government service. In actual practice, Interview Board forms
its own independent opinion about the suitability of a candidate having regard to his
performance during the interview and the CRs do not influence the Interview Boards'
assessment. However, as per DoPT’s OM No. AB 14017/101/91-Estt (RR) dated
14.7.1993, in case of Direct Recruitment by selection, i.e. ‘Selection by Interview’,
it is the responsibility of the requisitioning Department / Ministry to bring to the notice
of the Commission any point regarding unsuitability of any candidate (Govt. servant)
from the vigilance angle and the appropriate time for doing so would be the consultation
at the time of preliminary scrutiny when the case is referred by the Commission to the
Ministry/ Department for comments on the provisional selection of candidates for
interview by the Commission.
3. In view of above facts, it has been decided, in consultation with the UPSC, that the requirement of providing CRs of short listed candidates (Government servants) who apply for appointment by direct recruitment against vacancy advertised by the UPSC should be discontinued forthwith.

4. Hindi version will follow.

(Smita Kumar)
Director(Estt)

To

All Ministries/Departments of the Government of India.

Copy to:

1. The President’s Secretariat, New Delhi.
2. The Prime Minister’s Office, New Delhi.
3. Cabinet Secretariat, New Delhi.
4. Rajya Sabha Secretariat/ Lok Sabha Secretariat, New Delhi.
5. The Registrar General, Supreme Court of India.
6. The Registrar, Central Administrative Tribunal, Principal Bench, New Delhi.
7. The Comptroller and Auditor General of India, New Delhi.
9. Secretary, Staff Selection Commission, New Delhi.
10. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
13. National Commission for OBCs New Delhi
14. Secretary, National Council(JCM), 13, Ferozeshah Road, New Delhi
15. Establishment Officer & A.S.
16. All Officers and Sections in the Department of Personnel and Training.
17. Facilitation Center, DoP&T (20 copies).
18. NIC (DoP&T) for placing this Office Memorandum on the Website of DoP&T
19. Establishment (D) Section (50 copies).