OFFICE MEMORANDUM

Subject: Filling up the post of Financial Adviser in National Company Law Tribunal (NCLT) under the Ministry of Corporate Affairs.

This is regarding filling up the post of Financial Adviser in NCLT under the Ministry of Corporate Affairs on deputation basis. The post is non-CSS post. The applications were invited for the post vide circular of even number dated 07.02.2018 (copy enclosed). The last date was up to 06.03.2018 which was last extended up to 20.07.2018.

2. It has been decided to extend the last date for submission of application till 24.08.2018.

3. This may be brought to the notice of all concerned and the application(s) of the eligible candidate(s) may please be forwarded accordingly.

Yours faithfully,

J. Srinivasan
Director (MM)
Tel: 23092842

To:

1. O/o the Comptroller & Auditor General
   9, Deendayal Upadhyay Marg, New Delhi 110024
   i.r.o. IA&AS

2. Secretary, Ministry of Defence [F],
   South block, New Delhi
   i.r.o. IDAS

3. Secretary, D/o Expenditure
   North Block, New Delhi.
   i.r.o. ICAS & ICoAS

4. Secretary, D/o Telecommunications,
   Sanchar Bhavan, New Delhi
   i.r.o. IP&TA&FS

5. Chairman, Railway Board,
   Rail Bhavan, New Delhi.
   i.r.o. IRAS

6. Ministry of Corporate Affairs, 5th Floor, ‘A’ Wing,
   Shastri Bhawan, Dr. R P Road, New Delhi-110001
   [Shri Injeti Srinivas, Secretary] – for information.

7. PS to Director (MM) for uploading the circular through bulk e-mail system.
OFFICE MEMORANDUM

Subject: Filling up the post of Financial Adviser in National Company Law Tribunal (NCLT) under Ministry of Corporate Affairs.

This is regarding filling up the post of Financial Adviser in NCLT under the Ministry of Corporate Affairs on deputation basis.

2. Officers of the rank of Deputy Secretary/Director level from any Organized Finance & Accounts Service of the Government of India or equivalent level, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 45 years in Deputy Secretary/Director level respectively.

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director or equivalent levels in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the Ministry/Department may be forwarded to the Department along with cadre clearance, vigilance clearance, detailed bio-data in the enclosed format and CS Dossiers for the last five years. For officers working in the cadre, it may also be ensured that the cooling off period, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.

4. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Services Board (CSB) procedure. It may be noted that no Ministry/Writing Certificate for allotment/intention of Government accommodation would be issued by the office to the officer appointed on the above referred post. However, those officers who have served and are currently serving on Central Staffing Scheme, in Delhi for at least four years and require to retain Government accommodation, would be issued a certificate in this effect that the officer concerned has served for at least four years in CSS post and hence needs to retain Government accommodation for higher tenure in non-CSS post.

5. It is requested that the application(s) of the eligible candidate(s) may please be forwarded so as to reach this Department within one month from the date of issue of this circular.

Yours faithfully,

(J. Sinha) E
Director (MM)
Tel: 23992842

To:

1. Office the Controller & Auditor General
9, Desbandal Upadhayay Marg, New Delhi 110024
  t.r.o. IA&AS

2. Secretary, Ministry of Defence
South Block, New Delhi
  t.r.o. IDAS

3. Secretary, Dir, Department North Block, New Delhi
  t.r.o. ICAS & ICAS*

4. Secretary, D/o Telecommunications
Sanchar Bhavan, New Delhi
  t.r.o. IP&TA&FS

5. Chairman, Railway Board
Rail Bhavan, New Delhi
  t.r.o. IRAS

6. Ministry of Corporate Affairs
Building, 'A' Wing, Shastri Bhavan, Dr. R P Road, New Delhi 110001 (Shri Injeti Srinivas, Secretary) – for information

7. NIC Cell, DQP&T for uploading the circular through bulk e-mail system.

8. PS to Director (MM) for onward intimation.
# Bio-Data

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Date of Birth</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Service</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Batch</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5</th>
<th>Contact Telephone No. (O) (R) (M)</th>
<th></th>
</tr>
</thead>
</table>

| 6 | Educational Qualifications |   |

### Complete Experience/Posting Profile

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Period</th>
<th>Post held/ Organization</th>
<th>Cadre post/ Deputation post</th>
<th>Place of Posting</th>
<th>Brief Job description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| 8 | Whether clear from Vigilance angle? | YES / NO |
| 9 | Whether the officer has been on deputation earlier, if so please provide details of organization, nature of deputation and period (dates) of deputation. |   |
| 10 | Whether the officer is debarred from deputation under the Central Staffing Scheme. | YES / NO |

11. Certified that the above particulars are correct and complete.

Signature of the applicant
Date:__________________

Signature
Name/Designation & Rubber Stamp of officer certifying the above Particulars

Note:
Columns 1-7 to be filled in by applicant.
Columns 8-11, to be filled in by Ministry/Department concerned.