No. 5/2/2017-CS-II(C)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003
Dated: 17th Oct., 2017

Office Memorandum

Subject: Transfer of Personal Assistant of CSSS under the provision of RTP of CSSS-reg.

The undersigned is directed to refer to this Department's O.M. No. of even no. dated 03.10.2017 vide which all the Cadre Units were requested to furnish the names/details of the eligible PAs, who have completed the prescribed tenure for transfer under RTP of CSSS personnel.

2. The requisite details from several cadre units have not been received. The defaulting Cadre Units, as annexed, are requested to provide the requisite information in prescribed proforma positively by 31.10.2017.

(Pradeep A.)
Under Secretary to the Govt. of India
Telefax: 24623157
Annexure to OM No. 5/2/2017-CS-II(C) dated 18.10.2017

1. US (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
7. US (Admn.), D/o Expenditure, North Block, New Delhi.
10. US (Admn.), M/o Home Affairs, North Block, New Delhi. (the requisite information required from MoSPI, Computer Center, DoC(Police Wireless), O/o RGI, ISCS, DG(Civil Defence), NDMA)
16. US (Admn.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
17. US (Admn.), D/o Personnel & Training, North Block, New Delhi.
23. US (Admn.), M/o Social Justice & Empowerment, Shastri Bhavan, New Delhi. (The requisite information required from D/o Empowerment of Persons with Disabilities (Divyangjan)).
27. US (Admn.), M/o Tribal Affairs, Shastri Bhavan, New Delhi.
32. US(Admn.), M/o AYUSH, AYUSH Bhawan, GPO Complex, INA, New Delhi.
33. US(Admn.), M/o DoNER, Vigyan Bhawan Annex, Maulana Azad Road, New Delhi.
**Annexure-II**

**Name of Cadre Unit:**

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<tr>
<th>S.No.</th>
<th>Name of officer (Shri/Ms./Smt.)</th>
<th>Date of Birth</th>
<th>SLY of PA of CSSS</th>
<th>Period of total stay, including all the grades held in the present cadre unit</th>
<th>Period of stay (in years) in the present cadre unit</th>
<th>Period of Deputation, If any</th>
<th>Remarks</th>
<th>Place of posting</th>
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From | To

Signature of Under Secretary
Name:
Stamp: