No.4/4/2016-CS-II (A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi –110 003.
Dated the 17th October, 2016.

OFFICE MEMORANDUM

Subject:–: Rotational Transfer of Private Secretary of CSSS-regarding.

The undersigned is directed to refer to this Departments' O.M. of even number dated 15.07.2016 and subsequent reminders dated 29.08.2016, 14.09.2016 & 23.09.2016 on the above mentioned subject. The requisite information regarding eligible PSs of CSSS who have completed the prescribed tenure of 8 years in the particular cadre unit and are due for transfer under the provisions of RTP applicable to CSSS officers was required to be furnished to this Department in the prescribed proforma by 25.07.2016 by the Cadre Units of CSSS.

2. It is unlikely to mention that despite issuing several reminders the requisite information from some of the Cadre Units, as per Annexure, is yet to be received in this Department. Non-receipt of this information is delaying the time-bound process of finalizing the rotational transfer of eligible Private Secretaries of CSSS. Since, the proposed date of issuing the order of this RTP is 15.10.2016, the concerned Cadre Units are once again requested to furnish the requisite information on priority basis so as to enable this Department to issue the order of RTP in time.

(Rajesh Sarawat)
Under Secretary to the Government of India
Tel .No.24654020

To

Under Secretary of Admin. in the defaulting Cadre Units of CSSS.
Annexure to OM No.4/4/2016-CS.II(A) dated 17.10.2016

2. US(Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
8. US(Admn.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
16. US(Admn.), M/o AYUSH, Ayush Bhavan, B-Block, GPO Complex, INA, New Delhi.