OFFICE MEMORANDUM

Subject: Preparation of SL-2013 of Seniority Quota Assistant Section Officer (erstwhile Assistant)-reg.

All the cadre units are requested to furnish a list (as per the proforma enclosed) of regular seniority quota Assistant Section Officer (erstwhile Assistant) working in their Department/Ministry as on 30-06-2014 to this Department by 21-03-2016. The information is required in connection with preparation of reservation roster for the grade of Assistant Section Officer (erstwhile Assistant) for SL-2013. A soft copy (in Microsoft excel/word format) of the list may also be e-mailed at email address:- sarwat.rajesh13@nic.in

(Rajesh Sarwat)
Under Secretary to the Govt. of India
Tel. No. 24654020

To,

All the cadre units
Proforma as per DoP&T's O.M. No.11/1/2016-CS.II(B) dated 15-03-2016

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the Official</th>
<th>Date of Birth</th>
<th>Category</th>
<th>SLY of ASC grade</th>
<th>Remarks, if any</th>
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2. US (Admin.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
5. US (Admin.), Corporate Affairs, Shastri Bhavan, New Delhi.
9. US (Admin.), M/o Earth Sciences, Prithvi bhavan, Lodhi Road, New Delhi.
15. US (Admin.), M/o Home Affairs, North Block, New Delhi.
22. US (Admin.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.