Office Memorandum

Subject: Completion of formalities in the matter of promotion of CSSS grades - reg.

The undersigned is directed to refer to this Department's OM of even no. dated 07.06.2018 vide which all the cadre units were requested to furnish the sanctioned strength, vacancies and incumbency position of PA Grade of CSSS as on 01.07.2017.

2. The requisite details from several cadre units have not been received. It is, therefore, requested to Ministries/Departments (annexed) to provide the requisite information in the prescribed proforma immediately without fail but not later than 19.06.2018 to take further necessary action. The requisite information may be furnished through mail at the following email addresses:

   (i) chirabrata.sarkar@nic.in
   (ii) chhavi.mishra@gov.in

4. This may be accorded as TOP PRIORITY.

Ends: - As above

(Chirabrata Sarkar)
Under Secretary to the Govt of India
Tel. No. 24623157
<table>
<thead>
<tr>
<th>Remarks</th>
<th>Unit</th>
<th>I.D(C)</th>
<th>LDC</th>
<th>Category (OA/PA Grade)</th>
<th>Present</th>
<th>Mode of</th>
<th>Regular basis</th>
<th>Period</th>
<th>Date of</th>
<th>Date of Birth</th>
<th>Service</th>
<th>MRS</th>
<th>Name</th>
<th>CSL No.</th>
<th>S.No.</th>
</tr>
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30.06.2018

Source of vacancies taken: RGS etc. in PA

The names of PAS whom has

In incumbency position: (i)
Vacancies in PA Grade (as on 30.07.2017): (ii)
Sanctioned strength in PA Grade (as on 30.07.2017): (iii)
Name of the Ministry: (iv)
1. US (Admn.), D/o Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. US (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
15. US (Admn.), M/o Labour, Shram Shakti Bhavan, New Delhi.
18. US (Admn.), M/o Minority Affairs, CGO Complex, Lodi Road, New Delhi.
27. US (Admn.), Supply Division, Nirman Bhavan, New Delhi.
34. US(Admn.), M/o AYUSH, AYUSH Bhavan, GPO Complex, INA, New Delhi.
35. US(Admn.), M/o DoNER, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi.
37. US(Admn.) M/o Food Processing Industries, Panchsheel Bhawan, New Delhi.
38. US(Admn.) D/o Heavy industry, Udyog Bhavan, New Delhi.