OFFICE MEMORANDUM

Subject: Posting of Stenographers Grade 'D' of Stenographers Grade 'C' & 'D' Examination, 2016 in the cadre units of CSSS - reg.

The undersigned is directed to inform that this Department is in the process of nomination of 69 Stenographers Grade 'D' of Stenographers Grade 'C' & 'D' Examination, 2016 who are undergoing SDR Foundational Training Programme at ISTM w.e.f. 23rd April, 2018 to 15th June, 2018.

2. These Stenographers Grade 'D' will be posted to participating Ministries/Departments of CSSS as per the vacancy position be received from the respective cadre units. All the Ministries/Departments concerned are, therefore, requested to furnish the vacancy position in the grade of Stenographers Grade 'D' of CSSS in the format at annexed only by e-mail at chirabrata.sarkar@nic.in & sumit.k13@nic.in by 18th May, 2018 positively.

3. In case of no response by stipulated date is received, nomination of Stenographers Grade 'D' in that Ministry/Department will be made as per data available in this Department.

(Chirabrata Sarkar)
Under Secretary to the Govt. of India
Telefax: 24623157
e-mail- chirabrata.sarkar@nic.in

To
All Ministries/Departments of CSSS.
- Name of the Cadre unit: 
- Sanctioned Strength of Stenographer Grade 'D': 
- Vacancies in Stenographers Grade 'D': 
- Details of Stenographers Grade 'D' presently working:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>CSL No.</th>
<th>Name</th>
<th>Date of Joining in the cadre</th>
<th>Medium (Hindi/English)</th>
<th>Remarks, if any</th>
</tr>
</thead>
</table>