No.12/2/2016-CS.II (B)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110003
Dated: 14th January, 2015

Subject: - Preparation of Common Seniority List (CSL) in the Grade of UDC of CSCS for the Select List Year-2004 to 2014-reg.

The undersigned is directed to say that the Common Seniority List (CSL) of UDC of CSCS for the Select List year 2004 to 2014 is to be prepared in terms of Rule 3 of Section 6 of the Central Secretariat Clerical Service (Preparation of Common Seniority Lists) Regulations, 1971.

2. The Cadre Units are requested to prepare the Seniority List of UDCs included in Select List-2004 to 2014 (including officials who have been found fit by DPCs but left the cadre as on date due to various reasons such as retirement, VRS, death, technical resignation etc.) in terms of DoP&T’s O.M. No. 12/1/2015-CS.II(B) dated 30.09.2015 and send the same to the undersigned in the proforma annexed by 29th January, 2016 so that Common Seniority List (CSL) 2004 to 2014 in the grade of UDCs may be finalized.

3. A copy of the information may also be e-mailed at sarswat.rajesh@nic.in in MS-Word or MS-Excel form.

Encl: As above

(Rajesh Sarawat)
Under Secretary to the Govt. of India
Tel-24654020

To,

DS/DIR(Admn.)
Participating cadre units of CSCS
(As per annexure)
<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name (Shri/Ms.)</th>
<th>Date of Birth</th>
<th>Category</th>
<th>LDC Grade</th>
<th>UDC Gdate</th>
<th>Ministry/Department</th>
<th>Remarks</th>
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<td></td>
<td>Select List Year</td>
<td>Mode (DE/SQ/DR/CA/Sports Quota)</td>
<td>Rank in case of DE/DR/date of joining in case of SQ/CA</td>
<td>Select List Year</td>
</tr>
</tbody>
</table>

Proforma with respect to DoP&T's O.M. No. 12/2/2016-CS.II(B) dated 13th January, 2016
ALL CADRE UNITS OF CSCS

TO,

1. DS/DIR (Admn.), D/o Agriculture & Cooperation, Krishi Bhavan, New Delhi.
2. DS/DIR (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
3. DS/DIR (Admn.), M/o Coal, Shastri Bhavan, New Delhi.
5. DS/DIR (Admn.), M/o Corporate Affairs, Shastri Bhavan, New Delhi.
7. DS/DIR (Admn.), D/o Culture, Shastri Bhavan, New Delhi.
8. DS/DIR (Admn.), M/o Defence, B Wing, Sena Bhavan, New Delhi.
11. DS/DIR (Admn.), D/o Expenditure, North Block, New Delhi.
15. DS/DIR (Admn.), M/o Home Affairs, North Block, New Delhi.
18. DS/DIR (Admn.), M/o Labour & Employment, Shram Shakti Bhavan, New Delhi.
20. DS/DIR (Admn.), M/o MSME, Udyog Bhavan, New Delhi.
22. DS/DIR (Admn.) M/o Minority Affairs, CGO Complex, Lodhi Road, New Delhi
23. DS/DIR (Admn.), D/o Personnel & Training, North Block, New Delhi
24. DS/DIR (Admn.), M/o Petroleum & Natural Gas, Shastri Bhavan, New Delhi
25. DS/DIR(Admn.), NITI Aayog, Yojana Bhavan, Sansad Marg, New Delhi.
27. DS/DIR (Admn.), M/o Power, Shram Shakti Bhavan, New Delhi.
28. DS/DIR (Admn.), M/o Road, Transport & Highways, Transport Bhavan, New Delhi.
29. DS/DIR (Admn.), M/o Rural Development, Krishi Bhavan, New Delhi.
32. DS/DIR (Admn.), M/o Shipping, Transport Bhavan, New Delhi.
34. DS/DIR (Admn.), M/o Steel, Udyog Bhavan, New Delhi.
35. DS/DIR (Admn.), Supply Division, Nirman Bhavan, New Delhi.
36. DS/DIR (Admn.), D/o Telecommunication, Sanchar Bhavan, New Delhi.
37. DS/DIR (Admn.), UPSC, Dholpur House, Shahjahan Road, New Delhi.
38. DS/DIR (Admn.), M/o Urban Development, Nirman Bhavan, New Delhi.
41. DS/DIR (Admn.), M/o Youth Affairs & Sports, Shastri Bhavan, New Delhi