Subject: Stepping up of pay of senior Assistants of CSS drawing less pay on promotion in the Section Officers’ Grade than their juniors – OM No.18/2/2007-CS-I dated 20.05.2014 – Follow up action regarding.

The undersigned is directed to refer to this Department’s OMs No.18/2/2007-CS-I dated 20.05.2014 and 08.07.2014 and subsequent reminder OMs No.18/2/2014-CS-I(S) dated 09.09.2014, 30.04.2015, 13.07.2015 and 31.07.2015 on the subject mentioned above. The compliance report as requested in OM dated 20.05.2014 is still awaited from Ministries/Departments.

2. Meanwhile an OA (No.2884/2015) has been filed by the following CSS officers in the CAT, Principal Bench, New Delhi in this connection:

   i) Shri Pramod Sahoo, US, Ministry of Tribal Affairs
   ii) Shri Inderjeet, US, UPSC
   iii) Shri Y.S. Yadav, US, UPSC
   iv) Shri Hemant Kumar, US, UPSC
   v) Shri Ujiwal Kumar, US, UPSC
   vi) Shri Bhagirath Jha, US, UPSC
   vii) Shri Sunil Kumar, US, UPSC
   viii) Shri Sanjay Prasad, US, UPSC
   ix) Shri M.C. Sonowal, Under Secretary, UPSC
   x) Shri C.L. Guleria, Under Secretary, Department of Economic Affairs
   xi) Shri Tharvinder Singh, Under Secretary, UPSC

3. The Learned CAT in its interim order dated 27.08.2015 has ordered for maintenance of status quo till the next date of hearing and stayed recovery from the salary of the applicants in the OA.

4. The Ministries/Departments are, therefore, once again requested to furnish the compliance report in this regard immediately except in respect of the above applicants in the said OA. For the convenience of the Ministries/Departments, a format for submission of information has been devised as per Annexure-I. The information as per the attached format along with following documents may be forwarded to this Department latest by 30.09.2015:

   i) Copy of the application submitted by the officers requesting for stepping up of pay;
ii) Copy of the note sheet containing approval of the competent authority;

iii) Copy of the undertaking obtained if any from the officers at the time of grant of stepping up of pay to the effect that excess payment, if any, will be refunded to the Government;

iv) Copy of order issued for stepping up of pay in respect of these officers

v) Copy of the orders issued for withdrawal/cancellation of stepping of pay

5. The Ministries/Departments are also requested to provide details of CSS officers, whose request for stepping up was not allowed, in the proforma attached as Annexure-II.

6. This may please be treated as IMMEDIATE.

(V. Srinivasaragavan)
Under Secretary to the Govt. of India
Ph: 24629412

To

All Ministries/Departments
Ministry/Department of ……………………….
(Deputy Secretary/Director (Admn./Estt.))
# Annexure - I

## Particulars of the officer granted stepping up of pay

<table>
<thead>
<tr>
<th>Name &amp; current designation</th>
<th>Assistant</th>
<th>SO</th>
<th>US SL</th>
<th>Date of issue of order</th>
<th>Effective date of stepping up</th>
<th>In which grade stepping up allowed</th>
<th>Pay prior to step up (effective date)</th>
<th>Pay after step up (from effective date)</th>
<th>Overpayment made till date (including arrears paid)</th>
<th>Whether stepping up of pay reviewed in terms of DoPT's order dated 20.05.14</th>
<th>Refixed pay on such review</th>
<th>Particulars of the junior with whom stepping up allowed*</th>
</tr>
</thead>
<tbody>
<tr>
<td>DR batch with date of joining</td>
<td>SO Select List</td>
<td>LDCE</td>
<td>SQ SL</td>
<td></td>
<td></td>
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</tbody>
</table>

* If the pay of the junior was also stepped up, his details w.r.t. his junior should also be supplied in the above format.
## ANNEXURE-II

Name of the Ministry/Department

<table>
<thead>
<tr>
<th>Particulars of the officer who sought stepping up of pay</th>
<th>Particulars of the junior with whom stepping up sought</th>
<th>Reason for not allowing stepping up</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name &amp; current designation</td>
<td>Assistant</td>
<td>SO</td>
</tr>
<tr>
<td>DR batch with date of joining</td>
<td>SQ Select List</td>
<td>LDC</td>
</tr>
</tbody>
</table>
