OFFICE MEMORANDUM

Subject: Universal roll out of Public Financial Management System (PFMS) for Central Sector Schemes.

Reference is invited to Ministry of Finance, Department of Expenditure OM No. 66(29)PF-II/2016 dated 15.07.2016 (copy enclosed) on the above subject.

2. The PFMS administered by the Controller General of Accounts (CGA) provides end-to-end solution for processing payments, tracking, monitoring, accounting, reconciliation and reporting. It provides scheme managers a unified platform for tracking releases and monitoring their last mile utilization.

3. In order to abide by the directions issued by the Department of Expenditure to implement Just-in-time releases and monitor the end usage of funds, it was decided to universalize the use of PFMS to cover all transactions/payments under the Central Sector Schemes. The complete monitoring of these schemes will require mandatory registration of all Implementing Agencies (IAs) on PFMS and mandatory use of Expenditure, Advance & Transfer (EAT) module of the PFMS by all IAs.

4. In view of above, all Central Government Employees’ Resident Welfare Associations (CGERWAs) recognised by this Department are requested to adopt PFMS modules for making Payments/Transfers/Advance from Grants received from this Department. This will enable generation of on-line Utilization Certificates for claiming funds from this Department.

5. It may be noted that for obtaining grants-in-aid from this Department, it is mandatory for the recognized CGERWAs to get registered on PFMS. For this purpose, all the CGERWAs are requested to nominate a person, who has computer knowledge, for training on PFMS by 10.11.2017 positively. The CGERWAs will also have to submit an undertaking to the effect that they have adopted the PFMS modules for making Payments/Transfers/Advances from the grants received from this Department.

6. Details of the officials, which may be contacted for any clarification on PFMS, has been indicated in the Office Memorandum dated 13.04.2017 (copy enclosed) issued by the Principal Accounts Office, Ministry of Personnel, Public Grievances and Pensions.

This may please be treated as ‘URGENT’.

(G.S. Arora)
Chief Welfare Officer (RWA)
Tel: 24624821

Enclosure: As above.

To

All CGERWAs (list attached).
OFFICE MEMORANDUM

Subject: Universal roll-out of Public Financial Management System (PFMS) for Central Sector Schemes.

The undersigned is directed to state that at various review meetings, the Hon'ble Prime Minister has emphasized the need for improved financial management in implementation of Central Plans Schemes so as to facilitate Just-in-Time Releases and monitor the usage of funds including information on its ultimate utilization.

2. The Public Financial Management System (PFMS) which is administered by the Controller General of Accounts in the Department of Expenditure is an end-to-end solution for processing payments, tracking, monitoring, accounting, reconciliation and reporting. It provides the scheme managers a unified platform for tracking releases and monitoring their last mile utilization.

3. In order to abide by the directions to implement Just-in-Time releases and monitor the end usage of funds, it has been decided to universalise the use of PFMS to cover all transactions/payments under the Central Sector Schemes. The complete monitoring of these schemes will require mandatory registration of all Implementing Agencies (IAs) on PFMS and mandatory use of Expenditure, Advance & Transfer (EAT) module of the PFMS by all IAs.

4. The Implementation Plan covers the complete universe of Central Sector Schemes, which inter-alia requires the following steps to be taken by each Ministry/Department:-
(i) All Central Schemes should be mapped/configured and brought on the PFMS platform
(ii) All Implementing Agencies (IAs) receiving and utilizing funds need to be mandatorily registered on PFMS
(iii) Usage of PFMS modules should be made mandatory for all registered agencies for making payments, advances and transfers
(iv) All Departmental Agencies incurring expenditure in respect of Central Sector Schemes should register and compulsorily use the PFMS Modules
(v) All Grantee Institutions may be directed to adopt PFMS modules for making Payments/Transfers/Advance from Grants received from the Central Govt. This will enable generation of on-line Utilization Certificates for claiming funds from the Central Government
(vi) Ministries may also take action for integrating their respective systems/applications with the PFMS.

5. The Central Project Monitoring Unit (CPMU) of PFMS will assist the Central Ministries/Departments in registration of Implementing Agencies for the Central Sector Schemes. Thereafter, Ministries will be required to deploy/allocate their own resource persons to support Departmental Agencies as well as Grantee Institutions. The full roll-out of PFMS may require fresh assessment of resources, including hardware, software, connectivity and technical resources to facilitate implementation at all levels of hierarchy.

6. Chief Controller of Accounts (CCAs) / Controller of Accounts (CAS) are required to draw up an Action Plan to facilitate full roll-out of PFMS in their respective Ministries in consultation with the Secretary/Financial Advisor of the Ministry concerned.

7. As per the approved Action Plan, all Central Ministries/Departments should complete the full roll-out in respect of the Ministry/Department and Attached/Subordinate Offices by 31st October 2015. All Grantee Institutions should complete the roll-out by 31st March 2017.
8. Further information is available at website: pfms.nic.in or through the PFMS Project Officers at the following contact details:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Officers</th>
<th>Phone Nos.</th>
<th>E-Mail ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Smt. Jaspal Kaur Pradyot, Dy.CGA</td>
<td>011-23343860 Extn.306</td>
<td><a href="mailto:J_pradyot@yahoo.com">J_pradyot@yahoo.com</a></td>
</tr>
<tr>
<td>2.</td>
<td>Smt. Parul Gupta, ACGA.</td>
<td>011-23343860 Extn.342</td>
<td><a href="mailto:ca.parulgupta@rediffmail.com">ca.parulgupta@rediffmail.com</a></td>
</tr>
<tr>
<td>3.</td>
<td>Sh.Vivekenand, ACGA</td>
<td>011-23343860 Extn.339</td>
<td><a href="mailto:vivekljs@gmail.com">vivekljs@gmail.com</a></td>
</tr>
</tbody>
</table>

9. This issue with the approval of Finance Secretary.

(Arunish Chawla)
Joint Secretary to the Govt. of India

All Secretaries to Government of India

Cc: Principal Secretary to Prime Minister
    Cabinet Secretary
    CEO, NITI Aayog
    Controller General of Accounts
    All Financial Advisers
    All Joint Secretaries, Department of Expenditure
    PS to FM/MoS(F)
PRINCIPAL ACCOUNTS OFFICE
MINISTRY OF PERSONNEL PUBLIC GRIVEANCES AND PENSIONS,
B-WING, 3RD FLOOR, LOK NAYAK BHAWAN,
KHAN MARKET, NEW DELHI
Ph. No- 011-2462631/33      Fax- 011-24610147
Dated:

OFFICE MEMORANDUM

Sub: Mandatory use of Expenditure, Advance & Transfer (EAT) module of the PFMS By all Implementing Agencies.

Reference is invited to Ministry of Finance, Department of Expenditure OM No.66(29)PF-II/2016 dated 15.07.2016 (copy at annexure-I to this OM) regarding universal roll-out of PFMS for Central Sector Schemes.

2. The PFMS administered by the Controller General of Accounts (CGA) provides end-to-end solution for processing payments, tracking, monitoring, accounting, reconciliation and reporting. It provides scheme managers a unified platform for tracking releases and monitoring their last mile utilization.

3. In order to abide by the directions to implement Just-in-time releases and monitor the end usage of funds, it has been decided to universalize the use of PFMS to cover all transactions/payments under the Central Sector Schemes. The complete monitoring of these schemes will require mandatory registration of all Implementing Agencies (IAs) on PFMS and mandatory use of Expenditure, Advance & Transfer (EAT) module of the PFMS by all IAs.

4. All Grantee Institutions may be directed by the concerned Programme Divisions to adopt PFMS modules for making Payments/Transfers/Advance from Grants received from the Central Govt. This will enable generation of on-line Utilization Certificates for claiming funds from the Central Government. For this purpose, all the Grantee Institution should complete the roll-out by 31.03.2017 as per directions contained in Para-7 of the M/o Finance (Dept. Of Expenditure) OM dated 15.07.2016 referred to above.

(Contd.:1)
9. Further information is available at website: pfms.nic.in. The following officials may be contacted for clarification, if any:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name of Officers/ Designation</th>
<th>Phone Nos.</th>
<th>e-mail ID</th>
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<tbody>
<tr>
<td>1.</td>
<td>Sh. Rakesh. Jain, Sr Accounts Officer</td>
<td>011-24626331</td>
<td><a href="mailto:pra-o-dopt@nic.in">pra-o-dopt@nic.in</a></td>
</tr>
<tr>
<td>2.</td>
<td>Sh. Manvendra Singh, Asstt. Accounts Officer</td>
<td>011-24626133</td>
<td><a href="mailto:pra-o-dopt@nic.in">pra-o-dopt@nic.in</a></td>
</tr>
<tr>
<td>3.</td>
<td>Sh. Rajiv Kumar, Sr. Accountant</td>
<td>011-24626133</td>
<td><a href="mailto:pra-o-dopt@nic.in">pra-o-dopt@nic.in</a></td>
</tr>
<tr>
<td>4.</td>
<td>Sh. OM Pathak, Project Manager</td>
<td>8287789975</td>
<td><a href="mailto:pra-o-dopt@nic.in">pra-o-dopt@nic.in</a></td>
</tr>
</tbody>
</table>

10. All the Heads of Programme Divisions are requested to strictly adhere to implementation of PFMS modules for the agencies for making Payments/Transfers/Advance from Grants received from the Central Govt.

This issues with the approval of Controller of Accounts.

(Satyendra Kumar)

Dy.Controller of Accounts

To

1. Heads of All Programme Divisions, Ministry of Personnel, Public Grievances & Pension

2. PAO(DPAR), PAO(CBI) & PAO(CAT) with a direction to ensure that all agencies are using EAT module of PFMS before making payment to them.
<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of the CGERWA</th>
<th>Name, Address, Telephone No. and email-ID of the Secretary</th>
</tr>
</thead>
</table>
| 1     | CGERWA, Sector 1, Type 1, R.K. Puram, New Delhi        | Gopal Singh  
Qtr. No. 485, Sector-1, R.K. Puram New Delhi  
Mb - 9868366871 & 9871549231 |
| 2     | CGERWA, DG Block, Sarojini Nagar, New Delhi            | Rajeev Mishra  
DG-954, Sarojini Nagar, New Delhi-23  
Mb – 9717649554  
email - misraj07@gmail.com |
| 3     | CGERWA, L&M Block, Sarojini Nagar, New Delhi           | Atar Singh  
M-345, Sarojini Nagar, New Delhi -23  
Mb - 8130032514 |
| 4     | CGERWA, Type V & P Blocks, Nivedita Kunj, Sector -10, R.K. Puram, New Delhi | Anish Prasad  
Qtr No. K-12, Sector -10, Nivedita Kunj, R.K. Puram, New Delhi  
Mb – 7042935252  
email - anish.prasad@ips.gov.in |
| 5     | CGERWA, Type - II, Quarters (House No. 1289-1576), Laxmi Bai Nagar, New Delhi | Sanjay Kumar  
1339, Laxmi Bai Nagar, New Delhi – 110023  
Mb - 9868777706  
email - Patron15@gmail.com |
| 6     | CGERWA, Type-II, Sector -1, R.K. Puram, New Delhi      | Damodar Ram  
731, Sector-I, R.K. Puram, New Delhi  
Mb – 9968277439  
email - damodar_ram@ymail.com |
| 7     | CGERWA, Type-III, Sector-I, R.K. Puram, New Delhi      | S.B. Chaturvedi  
254, Sector-1, R.K. Puram, Type-III, New Delhi-22  
Mb – 9312693655  
email - sbchaturvedi8@gmail.com |
| 8     | CGERWA, F, G & H Blocks, Sarojini Nagar, New Delhi    | Sunil Kumar Bhadoria  
H-101, Sarojini Nagar, New Delhi – 23  
Mb – 9968285998  
email - bhadoriaupsc@gmail.com |
| 9     | CGERWA, H-Block, Type-II, Kali Bari Marg, New Delhi    | Ashok Kumar Dwivedi  
16/427, Block -H, Kali Bari Marg, New Delhi  
Mb – 9868932507  
email - akdmod@gmail.com |
| 10    | CGERWA, Aliganj, Type-II, Lodhi Road, New Delhi        | Mammonah  
6/87, Aliganj, Type - II, 3rd Floor, Lodhi Road, New Delhi – 03  
Mb – 9911598636 |
<table>
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<th>No.</th>
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</tr>
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<td>Kuldeep Singh Negi</td>
<td>CGERWA, Type-II, Sector-IV, R.K. Puram, New Delhi</td>
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<td>Amarjeet Kaur Kakkar</td>
<td>CGERWA, Hanuman Road, New Delhi</td>
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<td>Awadhesh Kumar</td>
<td>CGERWA, Pandara Road, New Delhi</td>
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<td>Raj Kumar Sharma</td>
<td>CGERWA, MSD Flats, Minto Road Complex, New Delhi</td>
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<td>CGERWA, G-Block, Sriniwaspuri, New Delhi</td>
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<td>Mukesh Kumar</td>
<td>CGERWA, Block 18-42, DIZ Area, Gole Market, New Delhi</td>
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<td>Bimlesh Kumar Jha</td>
<td>CGERWA, J Block, Type - I &amp; II, Mandir Marg, New Delhi</td>
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<td>Mahesh Kumar</td>
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<td>31</td>
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<td>Mohan Singh Bisht</td>
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| No. | CGERWA, Sector-4, R.K. Puram, New Delhi | D.K. Singh  
634, Sector -4, R.K. Puram, New Delhi - 110022  
Mb – 9871094872 |
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| 41  | CGERWA, Sector-12, R.K. Puram, New Delhi | Deepak Kumar  
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Mb – 9811327024  
email - dipak30delhi@gmail.com |
| 42  | CGERWA, F-Block, Moti Bagh-I, New Delhi | Gopal Singh Bisht  
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| 43  | CGERWA, Ashok Nagar, New Delhi | Kamal Kishor  
19/1, Ashok Nagar, New Delhi - 110018  
Mb – 9810725884  
email- kkgaba@yahoo.com |
| 44  | CGERWA, Type-I Qtrs. (Block No. 1-53), Aram Bagh, New Delhi | Sukhbir Singh Verma  
Qtr No. 20-F, Aram Bagh, New Delhi - 110055  
Mb - 9711101997 |
| 45  | CGERWA, Block No. 15-38, Sector-IV, Raja Bazar, Gole Market, New Delhi | Yogender Negi  
26-D, Sector-4, DIZ Arca, Gole Market, New Delhi – 11001  
Mb – 9818430009  
email- negiyogi70@gmail.com |
| 46  | CGERWA, Sector-5, Pushp Vihar, New Delhi | Bishwajit Kumar  
Qtr. No. 486, Sector 5, Pushp Vihar, New Delhi – 17  
Mb – 9013469001  
email - bishwajitkumar@yahoo.com |
| 47  | CGERWA, Type-III, Multi-Storey Quarters, Dev Nagar, Karol Bagh, New Delhi | Vinod Kumar Jaswal  
Qtr No. 126, Block No. D-1, Multi Storey Building, Dev Nagar, Karol Bagh, New Delhi Mb - 8010103609 |
| 48  | CGERWA, Block No. 1-21, Sector-I, Pushp Vihar, New Delhi | J.K. Sharma  
Qtr No. 14/8, Sector-I, Pushp Vihar, New Delhi – 17  
Mb - 9990772327 |
| 49  | CGERWA, A-Block, Moti Bagh-I, New Delhi | Saurabh Agrawal  
A-41, Moti Bagh-I, New Delhi – 21 Mb- 9555772302 |
| 50 | CGERWA, Block No. 58-79, Sector-2, DIZ Area, New Delhi | Gaurav Batra  
Block- 75, Qtr. 1C, Sector-2, Kali Bari Marg, DIZ Area, New Delhi  
Mb - 9968055625 |
| 51 | CGERWA, Type-III, Sector-3, Sadiq Nagar, New Delhi | Manoj Kumar Singh  
Qtr No. 190, Type-III, Sector-3, Sadiq Nagar, New Delhi - 110049  
Mb - 9868110256  
email - manojkumar.rita@gmail.com |
| 52 | CGERWA, Block No. 39-46 & 51-63, Sector-IV, Raja Bazar, Goel Market, New Delhi | N. Rajeswara Rao  
Qtr No. 55/G, Sector-IV, DIZ Area, New Delhi  
Tele : 011 -23365715 |
| 53 | CGERWA, Block No. 20-35, CPWD Colony, Vasant Vihar, New Delhi | Tapan Kumar Das  
30-H, CPWD, Vasant Vihar, Govt. Complex, New Delhi – 110057  
Mb - 7990871168  
email - tkdasndls@yahoo.in |
| 54 | CGERWA, Ashok Vihar, New Delhi | Rakesh Malhotra  
B-1/8, Phase III, Ashok Vihar, Delhi – 110052  
Mb - 9968486566 |
| 55 | CGERWA, Type-I&II, Sector-2, Sadiq Nagar, New Delhi | Sanjay Kumar Rawat  
521, Type - II, Sector - II, Sadiq Nagar, New Delhi - 49  
Mb - 9810921188 |
| 56 | CGERWA, Pocket-2 (Type-II, H.No. 421-795), Lodhi Road Complex, New Delhi | Raj Kumar Sharma  
Qtr No. - 559, Lodhi Road Complex, New Delhi - 110003  
Mb - 9891623010  
email - rajkumarsharma@eci.gov.in |
| 57 | CGERWA, Block Nos. 53-73, Sector-1, Pushp Vihar, New Delhi | Jeevan Kumar  
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| 58 | CGERWA, Block No. 1-8, Sector-IV, DIZ Area, Gole Market, New Delhi | Amit Lahri  
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|   | CGERWA, Type-III (Block Nos. 74-78, 87-92 & 105-124), Sector-1, Pushp Vihar, New Delhi | Ashok Kumar Ram  
 118/6, Sector-1, Pushp Vihar, MB Road, New Delhi-17  
 Mb - 9868736281 |
|---|---|---|
| 60 | CGERWA, BD Block, Sarojini Nagar, New Delhi | S.K. Misra  
 BD - 860, Sarojini Nagar, New Delhi – 110023  
 Mb - 9868907944 |
| 61 | CGERWA, Nivedita Kunj, Sector-10, R.K. Puram, New Delhi | Viveck Srivastava  
 5106, Sector -10, R.K. Puram, New Delhi  
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| 62 | CGERWA, Type-III, Qtrs, Lodhi Colony, New Delhi | R.S. Negi  
 6/692, Lodhi Colony, New Delhi  
 Mb - 9968386134 |
| 63 | CGERWA, Type-III, Sector-1 & 2, Sadiq Nagar, New Delhi | Shrikant Sharma  
 301, Type - III, Sector-1, Sadiq Nagar, New Delhi – 110049  
 Mb - 9810985484 |
| 64 | CGERWA, Moti Nagar, New Delhi | Ramesh Kumar Arora  
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| 65 | CGERWA, Kane Nagar, Mumbai | Sanjay R. Kotalgi  
 Flat No. 2155, Bldg No. 195, Sector VI, CGS Qtrs, Antop Hill, Mumbai - 400037 Mb - 09869454307 |
| 66 | CGERWA, (Press Pool), G.I.P. Colony, Howrah | Amit Kumar Dey  
 03/PP/Type-IV, Govt. of India Press Colony, Santragachi, Howrah  
 Mb -09831532916 |