No. 5/2/2017-CS-II(C) Pt.I
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003
Dated: 02nd July, 2018

Office Memorandum

Subject: Transfer of Personal Assistant of CSSS under the provision of RTP of CSSS-reg.

The undersigned is directed to refer to this Department’s O.M. No. of even no. dated 16.05.2018 and 06.06.2018 vide which all the Cadre Units were requested to furnish the names/details of the eligible PAs, who have completed the prescribed tenure for transfer under RTP of CSSS personnel as on 01.07.2017.

2. The requisite details from several cadre units have not been received. It is, therefore, requested to Ministries/Departments (Annexed) to provide the requisite information in prescribed proforma positively by 20.07.2018 so that necessary action will be taken well in time.

(Chirabrata Sarkar)
Under Secretary to the Govt. of India
Telefax: 24623157

To

Under Secretary(Admin.) of all the defaulting Cadre Units (List Annexed)
### Annexure-1

#### Name of Cadre Unit:

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<tr>
<th>S.No.</th>
<th>Name of officer (Shri/Ms./Smt.)</th>
<th>Date of Birth</th>
<th>SLY of PA of CSSS</th>
<th>Period of total stay, including all the grades held in the present cadre unit</th>
<th>Period of stay (in years) in the present cadre unit</th>
<th>Period of Deputation, If any</th>
<th>Remarks</th>
<th>Place of posting</th>
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Annexure to OM No. 5/2/2017-CS-II(C) Pt. I dated 02.07.2018

1. US (Admn.), M/o Civil Aviation, Rajiv Gandhi Bhavan, New Delhi.
3. US (Admn.), D/o Expenditure, North Block, New Delhi.
6. US (Admn.), M/o Home Affairs, North Block, New Delhi. (the requisite information required from MoSPI, Computer Center, DoC(Police Wireless), External Affairs.)
11. US (Admn.), M/o Textiles, Udyog Bhawan, New Delhi.
16. US (Admn.) M/o Food Processing Industries, Panchsheel Bhawan, New Delhi.
17. US (Admn.), NITI Aayog, Yojana Bhawan, New Delhi.
18. US (Admn.), M/o Panchayati Raj, Krishi Bhawan, New Delhi.