Subject:- Online filing of PAR by IAS officers — issue of instructions regarding DSC — regarding.

The undersigned is directed to state that NIC vide its letter No.:NIC/PersInfotech/DoPT/2016 dated 22.04.2016 (copy enclosed) has informed that it has made necessary arrangement from its budget to provide Digital Signature Certificate (DSC) to Officers (IAS as well as other officers who will be in the workflow) for online filing of PARs by IAS officers.

2. M/s. nCode Solutions, a NICSI's empanelled agency will issue/renew DSCs to the applicant for which the applicant needs to send the following documents:

   - Registration form (format enclosed) for Digital Signature Certificate (Government) (Available at http://nicsi.nic.in/showfile.asp?id=71&EncId=2).
   - Letter of verification (format enclosed)
   - Delivery challan (signed & stamped) (format enclosed)
   - Govt. ID card (duly attested by competent authority)
   - Address proof duly attested.

2. The concerned Cadre Controlling Authorities and Ministries/Departments of the Central Government are to sent the aforesaid documents from the concerned officers to the NIC officials at the following:

   Mr. Rajiv Goel, DGM NICSI. Contact no: 9810077128.
   Mr. Abhijeet Agarwal. (nCode Solutions). Contact no: 9899386830.
   National Informatics Centre Services Incorporated
   6th Floor, Hall No. 2&3, NBCC Tower,
   15 Bhikaji Cama Place,
   New Delhi-110066
   Tel.: +91-11-26105054
   Fax: +91-11-26105212

   Or

   Mr. Nikhil Sharma. Contact no: 09953260075.
   Mr. Sachin Sethi: Contact no: 08130033860.
   (n) Code Solutions-A Division of GNFC Ltd,
   GNFC House
   E-223, East of Kailash,
   New Delhi-110065.
   Ph: 011-26452279/26452280. Fax: 011-26452281.
3. All the State Governments/Ministries/Departments are requested to take immediate steps for renewal/obtaining of DSC to ensure timely filing of PARs and Assets & Liabilities Returns.

4. This issues in supersession of this Department's O.M of even number dated 05.04.2016 (copy enclosed).

(Anand Madhukar)
Director (ACC)
2309 2272

Copy to:

1. The President's Secretariat, New Delhi.
2. The Prime Minister's Office, New Delhi.
3. The Cabinet Secretariat, New Delhi.
4. The Rajya Sabha Secretariat, New Delhi.
5. The Lok Sabha Secretariat, New Delhi.
7. Central Vigilance Commission, New Delhi.
9. DG, NIC.

(Anand Madhukar)
Director (ACC)
2309 2272