Office Memorandum

Subject: Posting of direct recruit Assistant Section Officers undergoing Foundational Training organized by ISTM – options regarding.

The undersigned is directed to refer to this Department’s O.M. of even number dated 29.2.2016 on the subject mentioned above and to say that the following change in the vacancy position may be noted by the DR ASOs presently undergoing Foundational Training:

<table>
<thead>
<tr>
<th>S.No. of the Min/ Deptt. / Orgn.</th>
<th>Ministry/Department</th>
<th>Vacancies Proposed to be Filled up</th>
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<tr>
<td>27</td>
<td>Personnel &amp; Training</td>
<td>12</td>
</tr>
<tr>
<td>47</td>
<td>Central Information Commission</td>
<td>4</td>
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</tbody>
</table>

2. The DR ASOs may accordingly exercise their options. ISTM may forward the options in **MS Excel format** by 12:00 P.M. of 02\textsuperscript{nd} March, 2016.

(V. Srinivasaragavan)
Under Secretary to the Government of India
Tel: 24629412

To,

1. Institute of Secretariat Training and Management (ISTM), JNU (Old Campus), New Delhi.
2. Officers of Assistant Section Officer Grade undergoing ASO (DR) – FTP.
3. All participating Ministries/ Departments of CSS