To,

1. The Chief Secretaries,
   All State Governments,
2. All Secretaries,
   Ministries/Departments of Government of India

Subject: Filling up the post of Director (Finance) in National Disaster Management Authority (NDMA) under Mo Home Affairs - regarding.

Sirs/Madam,

This is regarding filling up the post of Director (Finance) in National Disaster Management Authority (NDMA) under Mo Home Affairs on deputation basis. The post is a Non-CSS post. The applications were invited for the post vide circular of even number dated 13.04.2018 (copy enclosed). The last date for submission of application was extended up to 14.12.2018.

2. It has been decided to extend the last date for submission of application till 18.01.2019.

3. This may be brought to the notice of all concerned and the application(s) of the eligible candidate(s) may please be forwarded accordingly.

Enclosure: As above

Yours faithfully

J. Srinivasan
Director (MM)
Tel: 23092842

Copy to:

1. Ministry of Home Affairs (Disaster Management Division) [Shri B.K. Biswas, Under Secretary] 'C' Wing, 3rd Floor, NDCC-II, Jai Singh Road, New Delhi 110001 w.r.t. O.M. No 44-15/2008-NDM-II (Pt.) dated 06.03.2017.
2. PS to Dir. (MM) for uploading through bulk e-mail system.
## Bio-Data

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<th>Brief Description</th>
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</tbody>
</table>

11. Certified that the above particulars are correct and complete.

Signature of the applicant
Date:__________________

Signature
Name/Designation & Rubber Stamp
of officer certifying the above particulars

Note:
Columns 1-7 to be filled in by applicant
Columns 8-11 to be filled in by Ministry/Department concerned.
To,

1. The Chief Secretaries,
   All State Governments,
2. All Secretaries,
   Ministries/Departments of Government of India,

Subject: Filling up the post of Director (Finance) in National Disaster Management Authority (NDMA) under M/o Home Affairs -regarding.

Sirs/Madams,

It is proposed to fill up the post of Director (Finance) in National Disaster Management Authority (NDMA) under M/o Home Affairs on deputation basis.

2. The officers of the rank of Deputy Secretary/Director of the Government of India or equivalent level, eligible for appointment under the Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years for Deputy Secretary/Director respectively.

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director or equivalent level in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to the Department along with cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers of last five years. For officers working in the cadre, it may also be ensured that the 'Cooling off' after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation as per instructions.

4. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Service Board (CSB) procedure. It may be noted that no ‘Mandatory Posting Certificate’ for allotment/retention of Government accommodation would be issued by this office to the office appointed on the above referred post. However, those officers who have served and are currently serving on Central Staffing Scheme post in Delhi for at least 4 years and require to retain Government accommodation, would be issued a certificate to the effect that the officer concerned has served at least four years in CSS post and he/she needs to retain Government accommodation for his/her tenure on Non-CSS post.

5. It is requested that the application(s) of the eligible officer(s) may please be forwarded so as to reach this Department by 18.05.2018.

Yours faithfully,

[Signature]

(J. Sivaraj
Director
Tel: 239092)

Copy to:

1. Ministry of Home Affairs (Disaster Management Division) [Shri B.K. Biswas, Under-Secretary, ‘C’ Wing, 3rd Floor, NOCCII, Barakhamba Road, New Delhi 110001 w.r.t.O.M, No 44-157/NDM-II (Pt) dated 10,03,2017.
2. PS to Dir(MM) for uploading through bulk e-mail system.