To
The Pay & Accounts Officer
Pay & Accounts Office
Ministry of Personnel, PG & Pension
Department of Personnel & Training
Lok Nayak Bhavan,
Khan Market, New Delhi


Sir,

I am directed to convey the sanction of the President to release a total grants of Rs.5,00,000/- (Rupees Five Lakhs only) to HCM Rajasthan State Institute of Public Administration, Jaipur towards Publication of reading material and guidebooks on RTI.

2. The details of grant, being released, alongwith the conditions attached thereto are furnished in the Annexure.

3. The expenditure of Rs.5,00,000/- will be met from the Major Head 2070 – Other Administrative Services, 41.01-Propagation of Right to Information Act, 41.01.26 – Advertising & Publicity under Demand No.64 for the year 2016-17.

4. The grant of Rs.5,00,000/- may be released electronically through RTGS as per the Bank details mentioned below.

   State Bank of India, Account No. 10054352412, IFSC Code: SBIN0006912

5. This issues with the concurrence of Integrated Finance Division vide their Dy. No. 3126672/260/Dir(F/P)/2016 dated the 24.11.2016.

Yours faithfully,
(M.M. Maurya)
Under Secretary to Government of India

Copy to:-
1. The Drawing & Disbursing Officer, Department of Personnel and Training, New Delhi.
2. IFD, MHA
3. Ms. Gurjot Kaur, IAS, Addl CS to Govt. (Trg) & DG, HCM Rajasthan State Institute of Public Administration, JLN Marg, Jaipur-302017. A confirmation may please be sent immediately after the receipt of the amount in your bank account.
4. NIC, DOPT (To upload this Sanction letter on DOPT’s website in the head of OMs & Orders –RTI)
5. Guard File (2016-17)
The grant of Rs.5,00,000/- is subject to the following terms and conditions:

(i) This grant is released for the following activities:

<table>
<thead>
<tr>
<th>RTI Activities</th>
<th>Amount (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Support for Capacity Building</td>
<td>5,00,000</td>
</tr>
<tr>
<td>Publication of reading material and Guidebooks- RTI Act and Rules, 75 FAQs on RTI, Do's and Don'ts for PIOs, First &amp; Second Appeal Procedure, RTI Leaflet for citizen, Posters &amp; Documentary/Training film</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>5,00,000</td>
</tr>
</tbody>
</table>

(ii) The General Financial Rules, 2005 should be followed while incurring the expenditure.

(iii) HCM Rajasthan State Institute of Public Administration, Jaipur should furnish to this Department for record and audit, Utilization Certificate in GFR 19-A Form duly countersigned by the Head of the Institute along with Achievement-cum-Performance Report as required under Rule 212 of General Financial Rules, 2005.

(iv) The unutilized amount of grant, if any, may be surrendered to this Department by a Demand Draft/Cheque drawn in favour of "Under Secretary (Cash), DOPT payable at New Delhi.

(v) There should not be any overlap of activities under any other Scheme.

(M.M. Maurya)
Under Secretary to Government of India
Controller: 034-PERSONNEL, P.G. & P.  
Sanction Number: F. No.14/13/2016-IR  
Sanction Type: Transfer (DDO Bill)  
IFD Number: 3126672/260/Drd(F/P)/2016  
Plan Scheme: 0701-PROPOGATION OF RTI ACT - IMPROVING TRANSPARENCY & ACCOUNTABILITY IN GOVT  
DDO: 249430-DEPT. OF PERSONNEL & ADMINISTRATIVE REFORMS, NORTH BLOCK, NEW DELHI, (PERSONNEL WING), 110001.  
Sanction Status: Approved  
Sanction Date: 05/12/2016  
Sanction Amount: 500000  
IFD Date: 24/11/2016  
PAO: 049429-PAO(DP & AR), New Delhi  
Remarks: approved  

Account Details:

<table>
<thead>
<tr>
<th>Grant</th>
<th>Department (For UT Grants Only)</th>
<th>Function Head</th>
<th>Object Head</th>
<th>Category</th>
<th>Amount</th>
<th>External PAO</th>
<th>Available Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>064 - M/o Personnel, Public Grievances and Pensions</td>
<td>2070006004101 - PROPAGATION OF RTI ACT</td>
<td>26 - ADVERTISING AND PUBLICITY</td>
<td>9 - PLAN VOTED-EXPENDITURE</td>
<td>500000</td>
<td>400000</td>
<td>400000.00</td>
<td></td>
</tr>
<tr>
<td>Agency</td>
<td>Bank Account No</td>
<td>Amount</td>
<td>Instrument Type</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CENTRE FOR MANAGEMENT STUDIES, HCM Rajasthan State Institute of Public Administration</td>
<td>10064352412 - CM S JAIPUR</td>
<td>500,000.00</td>
<td>RTGS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Payment Details

Accredited Bank: PUNJAB NATIONAL BANK  
Amount: 500000  
Party Name: CENTRE FOR MAN |
IFSC Code: SBIN0006912  
Party Account No: 10054352412  
Amount: 500000  
Payee Remarks: Adv and Pub |

Note: If the IFSC Code is not automatically shown it means bank A/C is not validated. If payment process is urgent please key in the IFSC Code and process payment. Please ensure IFSC Code is correct.