OFFICE MEMORANDUM

Subject: Feeding of contact details in Communication Module by Nodal Officer

The undersigned is directed to state that DPE has developed an online system for communication with officials of CPSEs and Administrative Ministries/Departments and the same is available on website www.dpe.nic.in or www.dpemou.nic.in. The Nodal Officer of CPSEs have to submit the contact details of senior officials and nodal officer by 5th of every month as detailed in annex.

2. It is requested that suitable instructions may be issued to the nodal officer of concerned CPSE for submitting data online in the said module by 5th of every month.

3. Any query may be address to:
   
   MoU-DPE : mou-dpe@nic.in
   NIC-DPE  : webupdate@nic.in

Enclosure: As above.

To,

Secretaries of Administrative Ministries/Departments (Concerned CPSEs)

Copy to:

1. Chief Executives/CMDs of all CPSEs
2. Nodal officers of CPSEs
3. DPE Officials

(Mukesh Kumar Gupta)
Director (MoU)
3. Please enter user id and password. Same User id and password working which is applicable for PE survey.
Master Data for Communication (CPES/Administrative Ministries/Department):

1. Name of the enterprise
2. Ministry
3. Department
4. Date of incorporation
5. Date under which incorporated
6. Date of commencement of business
7. Present Address of Head Office
8. Effective date of incorporation
9. State of incorporation
10. Nature of business
11. Name of the Registrar
12. Address of registered office
13. Address of Head Office
14. Place
15. District
16. State
17. Place
18. District
19. State
20. Place
21. District
22. State
23. Place
24. District
25. State

Welcome! ATEST

5. Please enter data of Administrative Ministry and CPES officers details
<table>
<thead>
<tr>
<th>Name</th>
<th>Mobile</th>
<th>Email ID</th>
<th>Fax No.</th>
<th>Tel No.</th>
<th>Name</th>
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<thead>
<tr>
<th>1.5 Model Officer (Capex) (Wherever Applicable)</th>
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<td>Name</td>
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<table>
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<tr>
<th>2.1 Commercial Details</th>
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<td>Name</td>
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