D.O. No.28(43)EO/2013(ACC) Dated: 8th August, 2014

Dear Secretary,

You are aware that the modified version of the ACC Vacancy Monitoring System (AVMS) was implemented in June, 2012. The system is designed to facilitate monitoring of all appointments in CPSEs, Autonomous Organisations, Statutory and Regulatory bodies as well as to the posts in the Ministries/Departments. If used to its potential, the AVMS can provide complete detail of all posts in a Ministry which require ACC’s approval for appointment, the incumbency and the vacancy position of such posts and status regarding filling up of these vacancies.

2. Proper implementation of AVMS, however, makes it incumbent on the part of the Ministries/Departments to fill the necessary data-fields in the system on a real-time basis. It is noticed that in spite of the follow-up by the Establishment Officers’ Division, the requisite data is not being updated/uploaded on regular basis by the user Ministries/Departments. As a result, it becomes impossible for the system to provide any meaningful output which could be used for monitoring purposes.

3. All the Ministries/Departments may, therefore, ensure that uploading of the requisite data in the AVMS is completed. A compliance report, certified by an officer not below the level of a Joint Secretary, be submitted to this office within the next 15 days.

Yours sincerely,

(B.P. Sharma)

To

All Secretaries in Ministries/Departments