IMMEDIATE

No. 12040/1/2012-FTC
Government of India
Department of Personnel & Training
Training Division

New Delhi, the 31 January 2012

TRAINING CIRCULAR

Subject Group Training Course in International Maritime Conventions and Ship Safety Inspection.

The undersigned is directed to say the Japan International Cooperation Agency (JICA) is
organizing a Training Programme in International Maritime Conventions and Ship Safety Inspection from
13 May to 11 August 2012 at Japan.

2. The Programme aims to provide participants technical knowledge and understand the related
requirements of the international maritime conventions in order to promote ship safety inspection and to
preserve the global maritime environment.

3. To be eligible to apply for the Programme, the candidates should be working in the field of ship
safety administration such as Ship Inspectors or PSC officers (but not as seafarer, harbor master, pilot or
consultant engineer) and having a graduate degree in engineering or equivalent. The candidate should be
under 50 years of age, have sufficient command of English language, be in good health and not be serving
in the military.

4. The fellowship award covers round-trip air ticket, accommodation, living expenses, outfit and
shipping, travel insurance, study tour and free medical care (after arrival in Japan).

5. The accepted candidates will be required to submit a Country Report by 30 April 2012 in the
format prescribed by JICA.

6. It is requested that nomination of suitable officers in coordination with State Governments having
coastal areas, such as, West Bengal, Orissa, Andhra Pradesh, Tamil Nadu, Kerala, Maharashtra, Goa,
Gujarat, Daman & Diu, etc. may please be forwarded to this Department latest by 1st March 2012 in
accordance with the eligibility criteria. The course brochure and application form (A2A3) is available at
our website (www.persmin.nic.in).

\[Signature\]
Under Secretary to the Govt of India

1. Secretary, Ministry of Shipping, Transport Bhavan, Sansad Marg, New Delhi.
2. NIC, Training Division with the request to post this circular along with Course Brochure and
application form on the Department’s website.
Technical Cooperation by The Government of Japan

Training Award of Japan International Cooperation Agency (JICA)

Application by the Government of

for a training course in the field of

Please provide one original and four copies.
Please print or type

(FOR JAPANESE OFFICIAL USE)

☐ Ordinary Group Course (雑囲コース) Course No.

☐ Special Group Course (特別课程) Course No.

☐ Country-focused Group Course (国別课程)

☐ Counterpart (カウンター) 专门课程

☐ Ordinary Individual Course (个别课程)

☐ Others (C.S. 特例课程等)

PART A To be completed by the nominee.

1 FULL NAME (as in Passport, underline Family Name)

2 ADDRESS FOR CORRESPONDENCE

Telephone:

3 NAME AND ADDRESS OF PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

Relationship to you: Telephone:

4 DATE OF BIRTH

5 AGE

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Year</th>
</tr>
</thead>
</table>

6 SEX

☐ MALE ☐ FEMALE

7 MARITAL STATUS

☐ SINGLE ☐ MARRIED

8 NATIONALITY

9 RELIGION

10 EDUCATIONAL RECORD

<table>
<thead>
<tr>
<th>Institution</th>
<th>City/Country</th>
<th>Years Attended From</th>
<th>To</th>
<th>Qualification Obtained</th>
<th>Subject</th>
</tr>
</thead>
</table>

11 TRAINING OR STUDY IN FOREIGN COUNTRIES (in relation to professional interests.)

<table>
<thead>
<tr>
<th>Institution</th>
<th>City/Country</th>
<th>Period From</th>
<th>To</th>
<th>Certificate/ Degree Awarded</th>
<th>Field of Study</th>
</tr>
</thead>
<tbody>
<tr>
<td>xx</td>
<td>xx</td>
<td>xx</td>
<td>xx</td>
<td>xx</td>
<td>xx</td>
</tr>
</tbody>
</table>
12 EMPLOYMENT RECORD

1) Present Place of Employment

<table>
<thead>
<tr>
<th>Name</th>
<th>Title of present Job</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Date of Taking Up Post</td>
</tr>
<tr>
<td>Telephone: 86-</td>
<td>Type of Organization</td>
</tr>
<tr>
<td>Telex/Fax: 86-</td>
<td>☐ Governmental/public</td>
</tr>
<tr>
<td></td>
<td>☐ Private</td>
</tr>
<tr>
<td></td>
<td>☐ International</td>
</tr>
<tr>
<td></td>
<td>☐ Others</td>
</tr>
</tbody>
</table>

2) Previous Job

<table>
<thead>
<tr>
<th>Name and address of Organization</th>
<th>Description of Your Previous Job</th>
</tr>
</thead>
<tbody>
<tr>
<td>Previous Title/Post and Dates(from/to)</td>
<td>1.</td>
</tr>
<tr>
<td></td>
<td>2.</td>
</tr>
<tr>
<td></td>
<td>3.</td>
</tr>
<tr>
<td></td>
<td>4.</td>
</tr>
</tbody>
</table>

3) Describe briefly the work of your organization and the service it provides.

4) Describe your own job.

5) Explain how the proposed training will be of benefit to you in the work you will be doing on your return.
13 LANGUAGE PROFICIENCY

<table>
<thead>
<tr>
<th>English</th>
<th>excellent</th>
<th>good</th>
<th>fair</th>
<th>poor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Speaking</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Writing/Reading</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mother Tongue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Language</td>
<td></td>
<td></td>
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</tbody>
</table>

14 NOMINEE’S DECLARATION To be signed by the nominee.

I certify that the statements made by me in this form are true and correct to the best of my knowledge.

If accepted for a training award, I agree:

a) not to bring any member of my family.

b) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of this course of training.

c) to follow the course of study or training, and abide by the rules of the institution or establishments with which I undertake to study or train.

d) to refrain from engaging in political activities, or any form of employment for profit or gain.

e) to submit any progress report or evaluation questionnaires which may be prescribed.

f) to return to my home country at the end of my course of study or training.

I also fully understand that if granted a training award it may be subsequently withdrawn if I fail to make adequate progress, or for other sufficient cause including physical conditions determined by the Government of Japan.

Date: __________________________ Signature: __________________________

PART B To be completed by nominee’s Director or Head of Department.

OBSERVATIONS OF NOMINATING ORGANIZATION

1 Describe what work the nominee will be expected to do in his return.

________________________________________________________________________

________________________________________________________________________

2 Explain how the proposed training will be of benefit to the work of your organization.

________________________________________________________________________

________________________________________________________________________
3 (For Non-Group Training only)
Describe:
1) Subject area of the training required.

2) Special subjects which are particularly important and should be included in the training program (continue on an additional sheet if necessary).

3) Period of training required (from/to).

4) Notice required before nominee can be released from present post.

PART C To be completed and signed by a responsible government official.
OFFICIAL NOMINATION

I certify that:

I have examined the documents in this form and I am satisfied that they are authentic and relate to the nominee.

I accordingly nominate this person on behalf of the Government of

Date: ____________________________ Signature: ____________________________
Position: _________________________ Name: ____________________________
Organization: ____________________________
# Medical History and Examination for JICA Training Award

## Medical History to be Completed by Nominee

<table>
<thead>
<tr>
<th>1 Name of Nominee (last name, first name, middle name)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2 Date of Birth (mo/day/yr)</th>
<th>3 Nationality</th>
<th>4 Sex</th>
<th>5 Address for Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>6 Name of Training Course/Seminar</th>
</tr>
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</table>

<table>
<thead>
<tr>
<th>7 Length of Training Course/Seminar (weeks, months)</th>
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</tbody>
</table>

## Important Notice

Before you complete the Medical History Questionnaire, you are hereby notified that:

A medical condition resulting from an undisclosed pre-existing condition may not be financially compensated for by JICA and may result in termination of your training program.

I understand and accept the terms of this notice.  Yes  No
9 Nominee will check “yes” or “no” and explain

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>EXPLANATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td></td>
<td>Have you had any significant or serious illness or injury? (If hospitalized, give place &amp; dates.)</td>
</tr>
<tr>
<td>b.</td>
<td></td>
<td>Have you had any operations or advice by a physician to have an operation? (Give place &amp; dates.)</td>
</tr>
<tr>
<td>c.</td>
<td></td>
<td>Do you currently use any drugs for treatment of a medial condition? (Give name &amp; dose.)</td>
</tr>
<tr>
<td>d.</td>
<td></td>
<td>Have you ever been a patient in a mental hospital or sanitarium or treated by a psychiatrist? (Give place &amp; dates.)</td>
</tr>
</tbody>
</table>

10 Nominee will indicate “yes” or “no” to each item

Do you now have or have you ever had the conditions listed below?
(Check each item, if yes, enclose the relevant condition with a circle.)

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>CONDITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.</td>
<td></td>
<td>Asthma, emphysema, or other lung conditions</td>
</tr>
<tr>
<td>b.</td>
<td></td>
<td>Tuberculosis or live with anyone who has tuberculosis</td>
</tr>
<tr>
<td>c.</td>
<td></td>
<td>High blood pressure, heart disease</td>
</tr>
<tr>
<td>d.</td>
<td></td>
<td>Stomach, liver (hepatitis), gall bladder disease</td>
</tr>
<tr>
<td>e.</td>
<td></td>
<td>Kidney or bladder disease. Stone or blood in urine</td>
</tr>
<tr>
<td>f.</td>
<td></td>
<td>Diabetes (sugar in the urine)</td>
</tr>
<tr>
<td>g.</td>
<td></td>
<td>Depression, excess worry, attempted suicide, or other psychological symptoms</td>
</tr>
<tr>
<td>h.</td>
<td></td>
<td>Acquired Immune Deficiency Syndrome (AIDS)</td>
</tr>
<tr>
<td>i.</td>
<td></td>
<td>Tumor, abnormal growth, cyst, or cancer</td>
</tr>
<tr>
<td>j.</td>
<td></td>
<td>Bleeding disorder, blood disease (sickle cell anemia)</td>
</tr>
</tbody>
</table>

I certify that I have read the above instructions and answered all questions truly and completely to the best of my knowledge.

<table>
<thead>
<tr>
<th>Printed Name of Nominee</th>
<th>Date</th>
<th>Signature of Nominee</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

7
TRAINING AND DIALOGUE PROGRAMS

GENERAL INFORMATION ON INTERNATIONAL MARITIME CONVENTIONS AND SHIP SAFETY INSPECTION
集団研修「海事国際条約及び船舶安全検査」
JFY 2012
<Type: Trainers Training / 項目: 人材育成普及型>
NO.J12-00677 / ID.1280377
From May 13 to August 11, 2012

This information pertains to one of the Training and Dialogue Programs of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.
I. Concept

For what?
This program aims to provide participants with fundamental and practical knowledge of international maritime conventions and applicable technology and procedure of ship inspection in accordance with the requirements of international standard, and thus contribute to global ship safety.

For whom?
This program is offered to the participants who are engaged in the field of ship safety inspection to comply with the requirements of the international maritime conventions. (ship safety administration officers, ship inspectors, PSC officers, etc.)

How?
Participants shall have opportunities to acquire practical knowledge of international maritime conventions and applicable technology and procedure of ship inspection. Participants will also formulate an action plan describing what the participant will do after they go back to home country putting the knowledge and ideas acquired and discussed in Japan among others into their on-going activities.
II. Description

1. Title (J-No)
   International Maritime Conventions and Ship Safety Inspection (J1200677)

2. Period of program
   Duration of whole program : April 2012 to October 2012
   Preliminary Phase : April 2012
   (in a participant's home country)
   Core Phase in Japan : May 13 2012 to August 11 2012
   Finalization Phase : August 2012 to October 2012
   (in a participant's home country)

3. Target Regions or Countries:
   Algeria, Djibouti, India, Indonesia, Myanmar, Panama, Philippines, Tonga

4. Eligible / Target Organization
   Governmental bodies on ship safety inspection

5. Total Number of Participants
   11 participants

6. Language to be used in this project
   English

7. Overall Goal
   To promote ship safety inspection for both flag State implementation and port State control.

8. Program Objective
   At the end of the program, the participants are expected to achieve the following: to have appropriate technical knowledge and understand the related requirements of the international maritime conventions in order to promote ship safety inspection, and to take measure to secure the safety of human life and to preserve the global maritime environment as promoted by IMO.

9. Expected Module Outputs and Contents
   Module outputs are shown in the figure 1 "Conceptual Framework of Program" below. Contents and schedule/days of program are shown in the figure 2 "Outputs, Contents and Schedule of Program" below.
Figure 1: Conceptual Framework of Program

**Program Purpose**
To promote ship safety inspection for both flag State implementation and port State control

**Overall Goal**

**Technical Knowledge on the related requirements of the International Maritime Conventions and the implementation of International Regulations for Preventing Pollution from Ships (MARPOL), ILLC, Tonnage, SOLAS, BC, IBC, IGC, ISM, ISPS**

**Output 1**

- Understanding the requirements and maritime conventions
- Understanding the present issues
- Developing common understanding of maritime conventions in implementing the International Regulations for Prevention of Pollution from Ships (MARPOL), ILLC, Tonnage, SOLAS, BC, IBC, IGC, ISM, ISPS

**Output 2**

- To develop the study report and draft action plan proposing practical method to solve the challenges.

**Output 3**

- Procedures, ship inspection, PSC, COLREGS, Plan Approval, Technical Letters
- SOLAS, BC, IBC, IGC, ISM, ISPS

**Output 4**

- To develop the study report and draft action plan proposing practical method to solve the challenges in respective countries.